

SHDC Policy Register											
Council	Theme	Policy Title	Policy Type	Can Policy be Influenced (flexible scope)	Approved Date	Policy Review Cycle	Policy Review Date	Policy Status	Latest Update	Policy Owner	Final Approval Panel
SHDC	Assets	Asset Management Policy	Constitutional	Yes	18-Jun-14	5 years	18-Jun-19	In review	A new Strategic Asset Management Plan is set to be developed across all partner Councils with a view to adoption by South Holland and our two partner Councils in Q3 of 2022/23. The Plan will seek to set out a 'strategic framework' for asset management for the partnership and will then focus on the key issues and priorities for the three sovereign councils; those priorities will be politically shaped and will feed into budget processes to ensure that assets are managed, acquired and disposed of in the right way and at the right time to create maximum value to our residents and to each Council.	Richard Hodgson/ Andy Fisher	
SHDC	Licensing	Taxi Licensing Policy	Non Statutory	Yes	01-Jun-19	3 years	01-Jun-22	In review	Consultation on the Taxi Licensing Policy has been delayed as we have become aware that new legislation is being brought in. The new rules will have a significant impact on taxi licensing and need to be worked into the updated policy. Taxis and Private Hire Vehicles (Disabled Persons) Act 2022 Taxis and PHVs (Safeguarding and Road Safety) Act 2022 (and accompanying statutory guidance) Licensing Committee has been briefed on this. Chair and Portfolio holder are aware of the delays. It is anticipated that the updated draft policy will be taken to the following Licensing Committee in Feb for approval to go out to consultation.	Donna Hall	
SHDC	Industrial Units	Industrial Units Letting Policy	Non Statutory	No	27-Oct-20	2 Year	01-Sep-22	In review	Policy will be considered and Briefing note to be provided for Feb PDP	Andy Fisher	
SHDC	Licensing	Sexual Establishments Policy Statement	Non Statutory	Yes	06-Sep-17	5 years	06-Sep-22	In review	There are no significant changes proposed to the policy, just a minor refresh of facts and figures. It is therefore proposed to take to the Feb Licensing Committee for approval.	Donna Hall	
SHDC	FOI	Freedom of Information Policy	Statutory	No	26-Nov-19	3 years	01-Nov-22	Due for review	These are policies which (together with the Data Protection Policy) we have identified as being suitable for alignment across the Partnership. Work has yet to commence on this. As such responsible officer has agreed with PDP to withdraw these from PDP's work programme for the moment and bring them at a later point when they have been looked at from a Partnership perspective.	John Medler	
SHDC	Complaints	Unreasonable Behaviour and vexatious requests	Non Statutory	Yes	21-Nov-17	3 years	01-Nov-22	Due for review	These are policies which (together with the Data Protection Policy) we have identified as being suitable for alignment across the Partnership. Work has yet to commence on this. As such responsible officer has agreed with PDP to withdraw these from PDP's work programme for the moment and bring them at a later point when they have been looked at from a Partnership perspective.	John Medler	
SHDC	ASB	Anti-Social Behaviour Policy	Statutory	Yes	01-Nov-21	3 years	01-Nov-22	In review	The Strategy is due for review now. Consultation on amending the document from a strategy to a policy has now begun.	Dee Bedford	
SHDC	Environmental	Climate Change Strategy	Non-Statutory	Yes	14-Dec-21	1 Year	14-Dec-22	Approved	Updated to be provided for Feb PDP but strategy has been approved last year so not expecting major changes to existing policy	Sarah Baker	Cabinet
SHDC	Housing Strategy	Housing Tenancy Management Policy	Statutory	Yes	15-Dec-20	2 Year	15-Dec-22	Approved	Policy will be considered and Briefing note to be provided for Feb PDP	Vikki Cherry	
SHDC	Housing Strategy	Strategic Tenancy Policy	Statutory	Yes	01-Feb-19	3 years	01-Feb-23	Approved	Policy will be considered and Briefing note to be provided for Feb PDP	Jason King	
SHDC	Enforcement	SHDC Mobile Homes and Caravan Site Licensing and Fee Policy	Statutory	Yes		3 Years	01-Mar-23	Approved	This is being looked at for alignment across the partnership, therefore review will be extended to account for this and reviewed policy which is aligned across the partnership is looking to be brought for approval by March 2023	Emily Spicer	
SHDC	Corporate Strategy	Corporate Plan	Constitutional	Yes	08-Mar-19	1 year	01-Mar-23	Approved	This is a 4 year corporate plan, historically yearly reviews have taken place, but this is not required.	James Gilbert	
SHDC	Finance	Capital Strategy	Constitutional	Yes	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC	Finance	Fees and Charges Policy	Constitutional	Yes	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC	Finance	Medium Term Financial Strategy	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC	Finance	Treasury Management Strategy (Includes Statement and Clauses)	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC	Finance	Minimum Revenue Provision Policy Statement	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council

KEY		Policy is overdue for review
		Policy is due for review within next 6 months
		Policy is not due for review for over 6 months

SHDC	Housing Strategy	Housing Allocations and Letting Policy	Statutory	Yes	27-Apr-21	1 years	27-Apr-23	Approved	Policy has only recently been implemented, Policy owner has advised that it would make sense for PDP members to receive an update on how the policy has performed in its first year once it has time to embed.	Jason king	Cabinet
SHDC	Corporate Strategy	Equality and Diversity	Statutory	No		4 Years	01-Jun-23	Approved		John Medler	
SHDC	Communities	Graffiti and Street Art Management Policy	Non Statutory	Yes	04-Oct-22	3 Years	04-Oct-23	Approved		Phil Perry	
SHDC	Communities	South and East Lincolnshire Community Safety Strategy	Statutory	Yes	Oct-22	1 Year	04-Oct-23	Approved		E Spicer	
SHDC	H&S	Health & Safety Policy	Statutory	No	15-Dec-20	3 years	15-Dec-23	Approved	This has been agreed by PSPS to be a 3 yearly policy review cycle in line with other organisations.	Nick Kendrick	
SHDC	Fraud	Counter Fraud and Corruption Policy	Non Statutory	Yes	11-Mar-21	3 years	01-Mar-24	Approved		Faye Haywood	Governance and Audit
SHDC	Whistleblowing	Whistleblowing Policy - Confidential Reporting Code	Statutory	Yes	11-Mar-21	3 years	01-Mar-24	Approved		Faye Haywood	Governance and Audit
SHDC	Housing Strategy	Empty Homes Strategy	Statutory	Yes	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC	Housing Strategy	Housing Assistance Policy	Statutory	Yes	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC	ICT	ICT Employee & Member Access Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	ICT	ICT Removable Media	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	ICT	ICT Remote Working Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	ICT	ICT Third Party Supplier Access Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	ICT	ICT Systems Acquisition Development and Deployment Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Enforcement	Corporate Enforcement Policy	Non Statutory	Yes	14-Dec-21	3 years	29-May-24	Approved		Donna Hall	
SHDC	DP	Data Protection Policy	Statutory	No	10-Dec-21	3 years	29-May-24	Approved		Kirsty Porter	
SHDC	Museum	AHM Collections Development Policy	Non Statutory	No	01-Jun-22	2 years	01-Jun-24	Approved	Policies signed off and approved by PFH,	Julia Knight	
SHDC	Museum	AHM Collections Care and Conservation Policy	Non Statutory	No	01-Jun-22	2 years	01-Jun-24	Approved	Policies signed off and approved by PFH,	Julia Knight	
SHDC	Debt	Corporate Debt Policy - Accounting Services	Non Statutory	Yes	19-Jul-22	2 Years	19-Jul-24	Approved		Samantha Knowles/ Sharon Hammond	TBC
SHDC	Street naming	Street Naming and Numbering Policy	Statutory	Yes	01-Nov-21	3 years	01-Nov-24	Approved		Clinton Bell	
SHDC	Licensing	Gambling Policy - Statement of Principles	Constitutional	Yes	14-Dec-21	3 years	28-Nov-24	Approved		Donna Hall	
SHDC	Safeguarding	Safeguarding Policy	Statutory	No	24-May-22	3 years	24-May-25	Approved		Emily Holmes	
SHDC	Information Management	Records Management Policy	Non Statutory	Yes	24-May-22	3 years	24-May-25	Approved		Kirsty Porter	
SHDC	HR	HR Policy Handbook	Non Statutory	Yes	12-Jul-22	3 years	12-Jul-25	Approved		James Gilbert	
SHDC	Licensing	Statement of Licensing Policy	Constitutional	Yes	07-Jan-21	5 years	07-Jan-26	Approved		Donna Hall	
SHDC	Workforce Development	Workforce Development Strategy	Non-statutory	Yes	TBC	TBC	TBC	In Review		Rachel Robinson	
SHDC	Environmental	Sustainable Products Policy	Non Statutory	Yes	12-Jul-22			Approved		Sarah Baker	Cabinet
SHDC	Assets	Derelict and Untidy Sites Policy	Statutory	Yes						Richard Hodgson	Cabinet