

KEY DECISION PLAN

Issued – 13 January 2023

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:*

*Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)*

**The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.*

**Key decisions are:** “A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure.”

**Significant decisions are:** 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Contract variation</p>	<p>To agree a variation to the contract relating to the acquisition of affordable homes in Holbeach.</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 20 Jan 2023</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Environmental Services (Councillor Roger Gambba-Jones)</u></p> <p>Procurement of Fuel Supplier</p>	<p>To provide details of the preferred supplier for the fuel required for South Holland District Council fleet vehicles</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Environmental Services, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Charlotte Paine, Head of Environmental and Operational Services  <a href="mailto:cpaine@sholland.gov.uk">cpaine@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Approval of the Lincolnshire Homelessness Strategy 2022-2027</p>	<p>Approval of the new Lincolnshire Homelessness Strategy (also incorporating the Rough Sleeper Strategy) which will replace the current county-wide strategy 2017-2021 (extended for 1 year until the end of 2022)</p>	<p>Stakeholders Public Service users Members including Portfolio Holder Voluntary sector</p> <p>Draft strategy has been through a formal 6 week consultation process and was also discussed at Policy Development Panel on 04.10.22.</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for HRA &amp; Private Sector Housing, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Gemma Johnson, Homeless Reduction and Private Sector Improvement Manager <a href="mailto:gemmajohnson@sholland.gov.uk">gemmajohnson@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Purchase of 3 affordable homes in Moulton Chapel</p>	<p>To consider the purchase of 3 S106 affordable homes from a developer, on a site in Moulton Chapel.</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Caroline Hannon, Head of Delivery <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Purchase of 4 homes in Moulton Chapel</p>	<p>To consider the purchase of 4 newbuild market dwellings in Moulton Chapel.</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Purchase of 7 houses in Crowland, from a developer</p>	<p>To consider purchasing 7 newbuild homes on a site in Crowland, from a developer</p>	<p>Ward members</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

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<p><u>Deputy Leader of the Council</u> <u>(Councillor Charles Nicholas Worth)</u></p> <p>Land at Holbeach FEZ</p>	<p>To consider a decision relating to land at the Holbeach FEZ, linked to the delivery of the site</p>		<p>Report and any relevant appendices</p>	<p>Deputy Leader of the Council, or Leader</p> <p>Before 31 Jan 2023</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development <a href="mailto:Matthew.Hogan@sholland.gov.uk">Matthew.Hogan@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing</u> <u>(Councillor Christine J Lawton)</u></p> <p>Heating Upgrade Contract</p>	<p>To award a contract to commence on the 1st April 2023, for works associated with the heating upgrade programme to the housing stock</p>	<p>Portfolio Holder HRA and Private Sector Housing Assistant Director Housing Christine Marshall John Medler Sam Knowles</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Jan 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Contract for Kitchen and Bathroom upgrades</p>	<p>To award a contract to commence on 1st April 2023 for the provision of works for the kitchen and bathroom upgrade programme to the Housing stock.</p>	<p>Portfolio holder HRA and Private Sector Housing Assistant Director Housing</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Jan 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for People, Places, Economy (Councillor Charles Nicholas Worth)</u></p> <p>National Portfolio Organisation (NPO)</p>	<p>Support the activity plan for funding associated with NPO and the establishment of a cultural board.</p>		<p>Report and any relevant appendices</p>	<p>Cabinet 14 Feb 2023, or Leader</p>	<p>Lydia Rusling, Assistant Director – Economic Growth <a href="mailto:Lydia.Rusling@e-lindsey.gov.uk">Lydia.Rusling@e-lindsey.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Sheltered Housing Digital Alarm Upgrade</p>	<p>Upgrading of the sheltered housing hard wired pull cord system from an analogue to a digital system.</p>	<p>Tenants; Portfolio Holder and informal all member briefing</p> <p>Formal and informal</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 28 Feb 2023</p>	<p>Beverley Chapman, Sheltered Housing Project Manager, Jason King, Assistant Director - Housing</p> <p><a href="mailto:Beverley.Chapman@sholland.gov.uk">Beverley.Chapman@sholland.gov.uk</a></p> <p><a href="mailto:JasonKing@sholland.gov.uk">JasonKing@sholland.gov.uk</a></p>
<p><u>Deputy Leader of the Council (Councillor Charles Nicholas Worth)</u></p> <p>Capital contribution to the Spalding Western Relief Road</p>	<p>To consider an executive decision relating to a capital contribution towards the Spalding Western Relief Road</p>		<p>Report and any relevant appendices</p>	<p>Deputy Leader of the Council, or Leader</p> <p>Before 28 Feb 2023</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development, Paul Jackson, Executive Programme Manager</p> <p><a href="mailto:Matthew.Hogan@sholland.gov.uk">Matthew.Hogan@sholland.gov.uk</a>, <a href="mailto:pauljackson@sholland.gov.uk">pauljackson@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>The Square - Windows</p>	<p>Contract for the provision of specialist heritage window contractor to undertake the removal and refurbishment of windows facing on to the Courtyard of the Grade II listed building</p>	<p>Jason King Cllr C Lawton Christine Marshall Samantha Knowles Rhonda Booth</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Mar 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>uPVC window and door replacement contract 2023 - 2026</p>	<p>Contract for the manufacture and installation of replacement of existing time expired uPVC windows and refurbishment of uPVC doors</p>	<p>Councillor Christine J Lawton, Portfolio Holder - HRA &amp; Private Sector Housing. Christine Marshall Sam Knowles John Medler</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>



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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Festival Square STW - Upgrade works</p>	<p>To procure a Design and Build Contractor to undertake upgrade works to Festival Square Sewerage Treatment Works</p>	<p>Jason King Cllr C Lawton Christine Marshall Samantha Knowles Rhonda Booth</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>

<b>*Cabinet Membership</b>
<p>The Lord Porter of Spalding CBE (Leader) Councillor C N Worth (Deputy Leader of the Council) Councillor P E Coupland (Deputy Leader of the Cabinet) Councillor J Astill (Portfolio Holder) Councillor A Casson (Portfolio Holder) Councillor R Gambba-Jones (Portfolio Holder) Councillor R Grocock (Portfolio Holder) Councillor C J Lawton (Portfolio Holder) Councillor E Sneath (Portfolio Holder) Councillor G J Taylor (Portfolio Holder)</p>

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**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

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