

KEY DECISION PLAN

Issued – 20 February 2023

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:*

*Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)*

**The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.*

**Key decisions are:** "A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure."

**Significant decisions are:** 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Environmental Services (Councillor Roger Gambba-Jones)</u></p> <p>Procurement of Fuel Supplier</p>	<p>To provide details of the preferred supplier for the fuel required for South Holland District Council fleet vehicles</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Environmental Services or Leader</p> <p>Before 28 Feb 2023</p>	<p>Charlotte Paine, Head of Environmental and Operational Services <a href="mailto:cpaine@sholland.gov.uk">cpaine@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Approval of the Lincolnshire Homelessness Strategy 2022-2027</p>	<p>Approval of the new Lincolnshire Homelessness Strategy (also incorporating the Rough Sleeper Strategy) which will replace the current county-wide strategy 2017-2021 (extended for 1 year until the end of 2022)</p>	<p>Stakeholders Public Service users Members including Portfolio Holder Voluntary sector</p> <p>Draft strategy has been through a formal 6 week consultation process and was also discussed at Policy Development Panel on 04.10.22.</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for HRA &amp; Private Sector Housing, or Leader</p> <p>Before 28 Feb 2023</p>	<p>Gemma Johnson, Homeless Reduction and Private Sector Improvement Manager <a href="mailto:gemmajohnson@sholland.gov.uk">gemmajohnson@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Sheltered Housing Digital Alarm Upgrade</p>	<p>Upgrading of the sheltered housing hard wired pull cord system from an analogue to a digital system.</p>	<p>Tenants; Portfolio Holder and informal all member briefing</p> <p>Formal and informal</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 28 Feb 2023</p>	<p>Jason King, Assistant Director - Housing <a href="mailto:JasonKing@sholland.gov.uk">JasonKing@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>The Square - Windows</p>	<p>Contract for the provision of specialist heritage window contractor to undertake the removal and refurbishment of windows facing on to the Courtyard of the Grade II listed building</p>	<p>Jason King Cllr C Lawton Christine Marshall Samantha Knowles Rhonda Booth</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Mar 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Dividend or charitable donation payment by Welland Homes</p>	<p>To endorse the decision of Welland Homes Board in accordance with the Welland Homes Dividend and Charitable Donations policy</p>	<p>Leader of the Council Welland Homes Board S151 Officer</p> <p>To seek a view on whether a dividend or charitable donation is preferred.</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Not before 8th Mar 2023</p>	<p>Caroline Hannon, Head of Delivery <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Leader (The Lord Porter of Spalding CBE)</u></p> <p>Sustainable Warmth Funding</p>	<p>To gain member approval for the operational arrangements for the S&amp;ELCP delivery of the next phase of sustainable warmth funding for the sub-region</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Cabinet 21 Mar 2023, or Leader</p>	<p>Sarah Baker, Climate Change and Environment Manager, <a href="mailto:Sarah.Baker@e-lindsey.gov.uk">Sarah.Baker@e-lindsey.gov.uk</a></p>

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<p><u>Portfolio Holder for Finance, Commercialisation &amp; Partnerships (Councillor Peter Ephraim Coupland)</u></p> <p>Proposed Transfer of Procurement and Contract function to PSPS Procurement and Contract Team</p>	<p>To consider an alternative option for the future delivery of procurement and contract services across the Partnership</p>	<p>Councillor Peter Coupland, G&amp;A members</p> <p>Consultation with the Finance Portfolio Holder for all 3 Councils, verbal discussions with G&amp;A members as part of the consultation that took place during the alignment of the CPR</p>	<p>Report and any relevant appendices</p>	<p>Cabinet 21 Mar 2023, or Leader</p>	<p>Martin Gibbs, Head of Procurement  <a href="mailto:martin.gibbs@pspl.co.uk">martin.gibbs@pspl.co.uk</a></p>

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<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Spalding Reconnected: Historic Town and Riverside – National Lottery Heritage Fund Grant Acceptance</p>	<p>The purpose of this report is to secure a formal decision in respect of the Council's acceptance of a National Lottery Heritage Fund award of £233,163 to fund the Spalding Reconnected: Historic Town &amp; Riverside scheme that is being led and sponsored by South Holland District Council.</p>		<p>Report and any relevant appendices</p>	<p>Cabinet 21 Mar 2023, or Leader</p>	<p>John Mullen, External Funding Officer  <a href="mailto:John.Mullen@sholland.gov.uk">John.Mullen@sholland.gov.uk</a></p>
<p><u>Deputy Leader of the Council (Councillor Charles Nicholas Worth)</u></p> <p>Land at Holbeach FEZ</p>	<p>To consider a decision relating to land at the Holbeach FEZ, linked to the delivery of the site</p>		<p>Report and any relevant appendices</p>	<p>Deputy Leader of the Council, or Leader  Before 31 Mar 2023</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development  <a href="mailto:Matthew.Hogan@sholland.gov.uk">Matthew.Hogan@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Heating Upgrade Contract</p>	<p>To award a contract to commence on the 1st April 2023, for works associated with the heating upgrade programme to the housing stock</p>	<p>Portfolio Holder HRA and Private Sector Housing Assistant Director Housing Christine Marshall John Medler Sam Knowles</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Contract for Kitchen and Bathroom upgrades</p>	<p>To award a contract to commence on 1st April 2023 for the provision of works for the kitchen and bathroom upgrade programme to the Housing stock.</p>	<p>Portfolio holder HRA and Private Sector Housing Assistant Director Housing</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>uPVC window and door replacement contract 2023 - 2026</p>	<p>Contract for the manufacture and installation of replacement of existing time expired uPVC windows and refurbishment of uPVC doors</p>	<p>Councillor Christine J Lawton, Portfolio Holder - HRA &amp; Private Sector Housing. Christine Marshall Sam Knowles John Medler</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Festival Square STW - Upgrade works</p>	<p>To procure a Design and Build Contractor to undertake upgrade works to Festival Square Sewerage Treatment Works</p>	<p>Jason King Cllr C Lawton Christine Marshall Samantha Knowles Rhonda Booth</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 1 Apr 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>



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<b>*Cabinet Membership</b>					
<p>The Lord Porter of Spalding CBE (Leader)  Councillor C N Worth (Deputy Leader of the Council)  Councillor P E Coupland (Deputy Leader of the Cabinet)  Councillor J Astill (Portfolio Holder)  Councillor A Casson (Portfolio Holder)  Councillor R Gambba-Jones (Portfolio Holder)  Councillor R Grocock (Portfolio Holder)  Councillor C J Lawton (Portfolio Holder)  Councillor E Sneath (Portfolio Holder)  Councillor G J Taylor (Portfolio Holder)</p>					

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)