

KEY DECISION PLAN

Issued – 14 July 2023

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:*

*Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)*

**The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.*

**Key decisions are:** "A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure."

**Significant decisions are:** 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Servicing and Maintenance of Sewage Treatment Plants and drain clearance contract 2024 - 2027</p>	<p>Contract to undertake the maintenance and operation of the Councils sewerage treatment plants and the provision of drain clearance and domestic cesspool services 2024 - 2027</p>	<p>Portfolio Holder for Communities and Operational Housing</p> <p>Discussion with Portfolio holder</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Not before 29th Jul 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Environmental Services</u> (Councillor Jack Tyrrell)</p> <p>The Procurement of Fuel Supplier</p>	<p>To agree the procurement and contract of a fuel supplier</p>	<p>Procurement and AD. PFH</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Neighbourhoods, or any other officer with delegation</p> <p>Before 31 Jul 2023</p>	<p>Charlotte Paine, Head of Environmental and Operational Services <a href="mailto:cpaine@sholland.gov.uk">cpaine@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Provision of Retrofit Services</p>	<p>To award a contract for the provision of retrofit services in support of the delivery of the Councils Social Housing Decarbonisation Fund 2.1 bid for energy efficiency works to its housing stock</p>	<p>Portfolio Holder Communities and Operational Housing Portfolio Holder Finance, Commercialisation, UKSPF, Levelling Up</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Jul 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Purchase of homes in Crowland, by Welland Homes</p>	<p>To purchase homes in Crowland, from a developer.</p>	<p>Ward members</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Communities and Operational Housing, or Leader</p> <p>Not before 2nd Aug 2023</p>	<p>Caroline Hannon, Head of Delivery <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Communities and Operational Housing (Councillor Tracey Carter)</u></p> <p>uPVC window and door replacement contract 2023 - 2026</p>	<p>Contract for the manufacture and installation of replacement of existing time expired uPVC windows and refurbishment of uPVC doors</p>	<p>AD Housing PFH Communities and Operational Housing S151 MO</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Aug 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Leader (Councillor Charles Nicholas Worth)</u></p> <p>Land at Holbeach FEZ</p>	<p>To consider a decision relating to the potential sale of land at Holbeach FEZ.</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Economic Development and Partnerships</p> <p>Before 1 Sep 2023</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development <a href="mailto:Matthew.Hogan@sholland.gov.uk">Matthew.Hogan@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Communities and Operational Housing</u> (<u>Councillor Tracey Carter</u>)</p> <p>Sheltered Housing Digital Alarm Upgrade</p>	<p>Upgrading of the sheltered housing hard wired pull cord system from an analogue to a digital system.</p>	<p>Tenants; Portfolio Holder and informal all member briefing</p> <p>Formal and informal</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 30 Nov 2023</p>	<p>Jason King, Assistant Director - Housing <a href="mailto:JasonKing@sholland.gov.uk">JasonKing@sholland.gov.uk</a></p>

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<p><u>Portfolio Holder for Economic Development and Partnerships (Councillor Charles Nicholas Worth)</u></p> <p>Approval of the award and spend of funding from the UK Shared Prosperity Fund and Rural England Prosperity Fund</p>	<p>Decision to allocate grant funding from the UK Shared Prosperity Fund and the Rural Prosperity Fund for South Holland District, in line with the Programme's three core themes highlighted in the Prospectus (Communities and Place, Supporting Local Businesses, People and Skills).</p> <p>This item could cover multiple Key Decisions in relation to the above, for the period until the end date of the entire Programme (end of March 2025)</p>	<p>Local Partnership Group Theme Group structure</p> <p>Consultation has occurred through the medium of the Local Partnership Group and Theme Group structure associated with UKSPF/REPF's governance</p>	<p>Report and any relevant appendices</p>	<p>Deputy Chief Executive – Growth, or any other officer with delegation</p> <p>Before 31 Mar 2025</p>	<p>Saul Farrell, Senior Programme Manager - UK Shared Prosperity Fund/Rural Prosperity Fund  <a href="mailto:Saul.Farrell@sholland.gov.uk">Saul.Farrell@sholland.gov.uk</a></p>

**\*Cabinet Membership**

Councillor C N Worth (Leader)  
Councillor G J Taylor (Deputy Leader of the Council)  
Councillor T Carter (Deputy Leader of the Cabinet)  
Councillor J Astill (Portfolio Holder)  
Councillor A Casson (Portfolio Holder)  
Councillor E Sneath (Portfolio Holder)  
Councillor J Tyrrell (Portfolio Holder)  
Councillor P Redgate (Portfolio Holder)  
Councillor H Bingham (Portfolio Holder)

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

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