

## ACTIONS

<b><u>ACTIONS FROM THE POLICY DEVELOPMENT PANEL MEETING HELD ON 25 JULY 2023</u></b>			
<b>MINUTE NO.</b>		<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
<b>9.</b> 23/24		<b><u>PARTNERSHIP COMMUNICATIONS STRATEGY</u></b>	
✓		That the Partnership Communications Strategy be reviewed by the Policy Development Panel one year from adoption. <b>UPDATE:</b> Review date added to the Policy Development Panel Work Programme.	<b>James Gilbert / Dems to schedule</b>
<b>10.</b> 23/24		<b><u>PROCUREMENT STRATEGY 2023-2026</u></b>	
✓	(a)	A link to the Contract Procedure Rules to be circulated to members after the meeting. <b>UPDATE:</b> Actioned.	<b>Martin Gibbs</b>
✓	(b)	That the Procurement Strategy 2023-2026 be reviewed by the Policy Development Panel one year from adoption <b>UPDATE:</b> Review date added to the Policy Development Panel Work Programme.	<b>Martin Gibbs / Dems to schedule</b>
<b>12.</b> 23/24		<b><u>POLICY DEVELOPMENT PANEL WORK PROGRAMME</u></b>	
✓	(a)	That the development of a potential Street Scene Task Group be included for discussion at the 11/10/23 PDP meeting. <b>UPDATE:</b> Added to the Work Programme report.	<b>Dems to schedule</b>
✓	(b)	To assist the development process of the Task Group (named at 12(a) above), a briefing note come forward to the 11/10/23 PDP meeting from the Head of Planning which outlined any relevant areas of enforcement covered by existing Planning law/conditions. <b>UPDATE:</b> As agreed with the Chairman, a Planning briefing note would not be required to come forward to the 11/10/23 PDP meeting. A wider variety of input would be discussed/agreed.	<b>Phil Norman / Kate Bellamy</b>

# ACTIONS

		<b><u>TRACKING OF OUTSTANDING ACTIONS FROM PREVIOUS POLICY DEVELOPMENT PANEL MEETINGS</u></b>	
<b>65.</b> <i>22/23</i>		<b><u>28 FEBRUARY 2023: SPALDING CEMETERY</u></b>	
*		<p>Members requested that councillor membership of the proposed working group be taken from the Policy Development Panel and that both the Portfolio Holder for Assets and Planning, and the Portfolio Holder for Health and Wellbeing, Conservation and Heritage be made aware that the matter required urgent attention. Members strongly recommended that the working group be set up as soon as the new administration was in place.</p> <p>MINUTED MEETING RESPONSE: The request was noted at the meeting by the Portfolio Holder for Health and Wellbeing, Conservation and Heritage and would be relayed to the Portfolio Holder for Assets and Planning.</p> <p><b>UPDATE:</b> The Strategic Property Manager confirmed that the Working Group would need to be established after the 4 May 2023 Election.</p> <p><b>UPDATE 3/7/23:</b> Working Group formation is underway and has been circulated to key members (Wellbeing, Health and Heritage &amp; Assets) on the basis that they will look to find other interested members with the strategic Operational &amp; Property Manager included as Council liaison with also potentially the Cemetery Manager (Keith Taylor) and Facilities Manager (Katie Potter) involved.</p> <p><b>UPDATE 18/09/23:</b> Cemetery Expansion Working Group - The formation of the group is currently on hold at present. Cllrs and officers involved are working on reviewing still further the charges for non-residents. The likely further substantial increase will help limit the number of enquiries from outside the South Holland area. This was as per the enquiry from Cllrs at the last PDP meeting. This will give the Strategic &amp; Operational Property Manager / Facilities Manager and the Cemetery team more time to investigate potential areas that may become available over the coming months with a view to bringing a concrete proposal forward in the future.</p>	<b>MARC WHELAN, PORTFOLIO HOLDER FOR ASSETS, PORTFOLIO HOLDER FOR HEALTH AND WELLBEING, CONSERVATION AND HERITAGE</b>