

SHDC Policy Register

Council	Directorate	Partnership Policy	Theme	Policy Title	Approved Date	Policy Review Cycle	Policy Review Date	Policy Status	Latest Update	Policy Owner	Final Approval Panel
SHDC	Governance	Yes	FOI	Freedom of Information Policy	26-Nov-19	3 years	01-Nov-22	In review	This policy has been reviewed across the Partnership and aligned in accordance with recognised best practice. The FOIA Policy has been redrafted and will go to PDP on 11th October 2023 and Cabinet on 7th November	John Medler	Cabinet
SHDC	Governance	Yes	Complaints	Unreasonable Behaviour and vexatious requests	21-Nov-17	3 years	01-Nov-22	In review	This policy is currently being reviewed across the Partnership and will be aligned in accordance with recognised best practice. The policy will go to PDP on 12th December 2023 and Cabinet on 9th January 2024.	John Medler	Cabinet
SHDC	Wellbeing and Community Leadership	Yes	Enforcement	SHDC Mobile Homes and Caravan Site Licensing and Fee Policy	01-Mar-20	3 Years	01-Mar-23	Due for review	This is being looked at for alignment across the partnership, therefore review will be extended to account for this and reviewed policy which is aligned across the partnership is looking to be brought for approval by Q3 23/24	Emily Spicer	
SHDC	Regulatory	No	Corporate Strategy	Corporate Plan	08-Mar-19	1 year	01-Mar-23	In review	This will move to partnership wide strategy as agreed by full council, that still identifies local priorities. This will go through joint PMP/PDP 11/10/23, Cabinet 07/11/23 and then to Full Council 22/11/23	James Gilbert	Full Council
SHDC	Regulatory	No	Licensing	Taxi Licensing Policy	15-Mar-20	3 years	15-Mar-23	Due for review	Will be going to licensing panel for scrutiny 1st Nov at the agreement of the Chair of PDP	Donna Hall	
SHDC	Wellbeing and Community Leadership		Housing Strategy	Housing Allocations and Letting Policy	27-Apr-21	1 years	27-Apr-23	Update Required	Policy update is scheduled to be provided at the October meeting of PDP	Jason king	Cabinet
SHDC	Corporate	Yes	Human Resources	Equality and Diversity	01-Jun-19	4 Years	01-Jun-23	Due for review	Policies to come forward together to PDP on 6th Feb 2024	Rachel Robinson	Full Council
SHDC	Corporate	Yes	Human Resources	Whistleblowing	N/A	4 Years	01-Jun-23	Due for review	Policies to come forward together to PDP on 6th Feb 2024	Rachel Robinson	Full Council
SHDC	Corporate	Yes	Human Resources	Pension Discretions (including Retirement - Early, Ill health normal)	N/A	4 Years	01-Jun-23	Due for review	Policies to come forward together to PDP on 6th Feb 2024	Rachel Robinson	Full Council

SHDC	Corporate	Yes	Human Resources	Equality, Diversity & Inclusion Statement	N/A	4 Years	01-Jun-23	Due for review	Policies to come forward together to PDP on 6th Feb 2024	Rachel Robinson	Full Council
SHDC	Corporate	Yes	Human Resources	Long Service	N/A	4 Years	01-Jun-23	Due for review	Policies to come forward together to PDP on 6th Feb 2024	Rachel Robinson	Full Council
SHDC	General Fund Assets	Yes	Assets	Derelict and Untidy Sites Policy	13-Sep-22	1 year	13-Sep-23	Update Required	Review of policy performance to be provided in Dec PDP	Richard Hodgson	Cabinet
SHDC	Communities and Leisure	Yes	Communities	Graffiti and Street Art Management Policy	04-Oct-22	3 Years	04-Oct-23	In review	Policy Review coming forward in Dec 12	Phil Perry	
SHDC	Communities and Leisure	Yes	Communities	South and East Lincolnshire Community Safety Strategy	Oct-22	1 Year	04-Oct-23	In review	Policy Review coming forward in Dec 12	Emily Spicer	
SHDC	Wellbeing and Community Leadership	Yes	ASB	Anti-Social Behaviour Policy	01-Nov-21	3 years	01-Nov-23	Approved	Policy Review coming forward in Dec 12	Dee Bedford	
SHDC	Regulatory	Yes	Environmental	Sustainable Products Policy	15-Nov-22	1 year	15-Nov-23	Approved	Review of policy performance to be provided in Dec PDP	Sarah Baker	Cabinet
SHDC	Regulatory	Yes	H&S	Health & Safety Policy	15-Dec-20	3 years	15-Dec-23	Approved		Christian Allen	
SHDC	Corporate	Yes	Communications	Communications Strategy						James Gilbert	
SHDC	Wellbeing and Community Leadership	Yes	Communities	Health and Wellbeing Strategy	Mar-23	1 Year	01-Mar-24	Approved		Emily Spicer/Roxanne Warrick	
SHDC	Finance		Fraud	Counter Fraud and Corruption Policy	11-Mar-21	3 years	01-Mar-24	Approved		Matthew Waller	Governance and Audit
SHDC	Finance	Yes	Whistleblowing	Whistleblowing Policy - Confidential Reporting Code	11-Mar-21	3 years	01-Mar-24	Approved		Matthew Waller	Governance and Audit
SHDC	Wellbeing and Community Leadership		Housing Strategy	Empty Homes Strategy	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC	Wellbeing and Community Leadership		Housing Strategy	Housing Assistance Policy	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC	Finance	No	Finance	Capital Strategy	03-Mar-23	1 year	03-Mar-24	Approved	Approved by full council in March 2023 (Annual review as part of budget setting Process)	Christine Marshall	Full Council
SHDC	Finance		Finance	Fees and Charges Policy	03-Mar-23	1 year	03-Mar-24	Approved	Approved by full council in March 2023 (Annual review as part of budget setting Process)	Christine Marshall	Full Council
SHDC	Finance		Finance	Medium Term Financial Strategy	03-Mar-23	1 year	03-Mar-24	Approved	Approved by full council in March 2023 (Annual review as part of budget setting Process)	Christine Marshall	Full Council

SHDC	Finance		Finance	Treasury Management Strategy (Includes Statement and Clauses)	03-Mar-23	1 year	03-Mar-24	Approved	Approved by full council in March 2023 (Annual review as part of budget setting Process)	Christine Marshall	Full Council
SHDC	Finance		Finance	Minimum Revenue Provision Policy Statement	03-Mar-23	1 year	03-Mar-24	Approved	Approved by full council in March 2023 (Annual review as part of budget setting Process)	Christine Marshall	Full Council
SHDC	General Fund Assets	No	Industrial Units	Industrial Units Letting Policy	21-Mar-23	2 Year	21-Mar-24	Approved		Andy Fisher	
SHDC	Corporate	Yes	ICT	ICT Employee & Member Access Policy	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Corporate	Yes	ICT	ICT Removable Media	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Corporate	Yes	ICT	ICT Remote Working Policy	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Corporate	Yes	ICT	ICT Third Party Supplier Access Policy	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Corporate	Yes	ICT	ICT Systems Acquisition Development and Deployment Policy	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Governance	Yes	Enforcement	Corporate Enforcement Policy	14-Dec-21	3 years	29-May-24	Approved		Donna Hall	
SHDC	Governance	Yes	DP	Data Protection Policy	10-Dec-21	3 years	29-May-24	Approved		Kirsty Porter	
SHDC	Corporate	Yes	Environmental	Climate Change Strategy	01-Jun-23	1 Year	01-Jun-24	Approved		Sarah Baker	Cabinet
SHDC	Communities and Leisure		Museum	AHM Collections Development Policy	01-Jun-22	2 years	01-Jun-24	Approved		Julia Knight	
SHDC	Communities and Leisure		Museum	AHM Collections Care and Conservation Policy	01-Jun-22	2 years	01-Jun-24	Approved		Julia Knight	
SHDC	Finance	Yes	Debt	Corporate Debt Policy - Accounting Services	19-Jul-22	2 Years	19-Jul-24	Approved		Samantha Knowles/Sharon Hammond	TBC
SHDC	Wellbeing and Community Leadership	No	Housing Strategy	Strategic Tenancy Policy	01-Feb-19	3 years	01-Aug-24	Approved		Emily Spicer	
SHDC	General Fund Assets		Street naming	Street Naming and Numbering Policy	01-Nov-21	3 years	01-Nov-24	Approved		Clinton Bell	
SHDC	Regulatory	No	Licensing	Gambling Policy - Statement of Principles	14-Dec-21	3 years	28-Nov-24	Approved		Donna Hall	
SHDC	Wellbeing and Community Leadership		Housing Strategy	Housing Tenancy Management Policy	21-Mar-23	2 Year	21-Mar-25	Approved		Vikki Cherry	
SHDC	Wellbeing and Community Leadership	Yes	Safeguarding	Safeguarding Policy	24-May-22	3 years	24-May-25	Approved		Emily Holmes	
SHDC	Governance	Yes	Information Management	Records Management Policy	24-May-22	3 years	24-May-25	Approved		Kirsty Porter	

SHDC	Corporate	Yes	HR	HR Policy Handbook	12-Jul-22	3 years	12-Jul-25	Approved		James Gilbert	
SHDC	HRA	No	Housing	Housing Comments, Compliments Complaints and Compensation Policy	13-Dec-22	3 years	13-Dec-25	Approved		Jason King	
SHDC	HRA	No	Housing	Tenant Engagement Framework	13-Dec-22	3 years	13-Dec-25	Approved		Jason King	
SHDC	HRA	No	Housing	Housing Estate Management Policy	13-Dec-22	3 years	13-Dec-25	Approved		Jason King	
SHDC	Regulatory	No	Licensing	Statement of Licensing Policy	07-Jan-21	5 years	07-Jan-26	Approved		Donna Hall	
SHDC	General Fund Assets	Yes	Assets	Asset Management Policy	01-Jan-23	5 years	01-Jan-28	Approved		Richard Hodgson/Andy Fisher	
SHDC	Regulatory	No	Licensing	Sexual Establishments Policy Statement	15-Mar-23	5 years	15-Mar-28	Approved		Donna Hall	
SHDC	Corporate	Yes	Workforce Development	Workforce Development Strategy	TBC	TBC	TBC	In Review		Rachel Robinson	