

# ACTIONS

<b><u>ACTIONS FROM THE PERFORMANCE MONITORING PANEL MEETING HELD ON 13 SEPTEMBER 2023</u></b>			
<b>MINUTE NO.</b>		<b>ITEM</b>	<b>RESPONSIBLE OFFICER</b>
<b>18.</b> 23/24		<b><u>ACTIONS</u></b>	
✓	(a)	<p>Action 58b 22.23 noted that an update would follow on CCTV incidents zone analysis data. Members requested that a date be provided as to when this update would be available.</p> <p><b>UPDATE:</b> A formal response to clarify this position would come within the Crime and Disorder report at the 15 November 2023 meeting.</p>	<b>Dee Bedford</b>
✓	(b)	<p>Members requested an understanding of the service provided by Management Companies for residents.</p> <p><b>UPDATE:</b> Ultimately this differs on a case-by-case basis and there is an agreement between the developer and purchasers. The planning department usually seek details via planning condition. The standard wording for that is as follows: A management plan for the areas of publicly accessible open space and any outdoor play areas, including management responsibilities and maintenance schedules, shall be submitted to and approved in writing by the Local Planning Authority prior to the commencement of the development hereby permitted beyond oversite. The management of these areas shall be carried out in accordance with the details so approved. Reason: To ensure that adequate open space provision is made available for the occupiers of the development hereby permitted and that provision is made for the management and maintenance of the open space. This Condition is imposed in accordance with Policy 32 of the South East Lincolnshire Local Plan, 2019.</p>	<b>Phil Norman</b>
<b>24.</b> 23/24		<b><u>Q1 PERFORMANCE REPORT 2023/2024</u></b>	
✓	(a)	<p>Members noted that the new contract for Fixed Penalty Notices (FPNs) and fly-tipping had been working well and praised the uplift in charges for these. However, there was concern that the 66% payment rate for FPNs seemed low. Members asked how long the time period was for payment to be made and what steps were taken to gain payment once this time period had ended.</p> <p><b>UPDATE:</b></p>	<b>Donna Hall</b>

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		<p>Payment rates do fluctuate, and members should be aware that the number of FPNs issued in a month does not directly correspond to the number paid in that month.</p> <p>A payment rate of 68% is not unexpected for this kind of activity and is tracking very similar to Boston and East Lindsey Councils. We are legally obliged to give a 14 day payment window for litter FPNs, but in reality alleged offenders are given longer. Reminder letters are sent over a period of 28 days. Where representations against the FPN are made, payment may be delayed whilst their concerns are investigated. A number of prosecutions are now being taken through the court process using the Single Justice Procedure.</p>	
✓	(b)	<p>Members also queried why there had not yet been any prosecutions for fly-tipping under the new contract and felt that there had been an increase in fly-tipping in the countryside since the beginning of the contract as compared to the urban areas in the District. Members asked for more information on this difference to be provided.</p> <p><b>UPDATE:</b> Enforcement Officers have issued 13 FPNs for fly-tipping since June 2023. Data shows that the majority of the reported fly-tips in South Holland consist of single items such as mattresses or furniture, where there is no evidence of the offender and enforcement action cannot therefore be taken. A review of the fly-tipping reports this year does not fully support the view of an increase in reported fly-tips in the countryside, although it does show a general year on year increase in reported fly-tips. An Officer task group has been set up to focus on fly-tipping prevention, education and enforcement. This will include identifying trends in locations, offenders and items fly-tipped, with a view to introducing measures to help prevent fly-tipping and reduce the rates of offending.</p>	<b>Donna Hall</b>

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✓	<p>(c) In relation to fly-tipping, Members asked several questions in relation to portable CCTV cameras.</p> <p>(i) <b>UPDATE:</b> How many of these cameras did the authority own? <b>SHDC owns two cameras for enviro-crime purposes, both are currently deployed for fly-tipping investigations. The Council also has access to specialist camera equipment through the enviro-crime contract, and have one camera deployed at a problem location with a view to further cameras being installed in coming weeks.</b></p> <p>(ii) Was there a way to increase the stock of cameras? <b>A capital bid is being explored to purchase further cameras for use across the partnership, although it is recognised that the capability provided by the enviro-crime contract could meet the needs of the District.</b></p> <p>(iii) What sort of damage had occurred to previous cameras used across the District? <b>One camera was stolen this year whilst deployed.</b></p> <p>(iv) Where had cameras previously been utilised? <b>Cameras have been placed in two anti-social behaviour and fly-tipping hot spots this year</b></p> <p>(v) How much activity did the cameras pick up? <b>No evidence of offending has been identified to date</b></p> <p>(vi) If cameras were not being utilised, could an explanation be provided as to why? <b>N/A</b></p>	<b>Donna Hall</b>
<b>25. 23/24</b>	<b><u>SWIMMING POOL AND LEISURE FACILITIES TASK GROUP</u></b> <b><u>UPDATE Q4 2022/2023</u></b>	
✓	<p>(a) Members asked if quarterly performance reports could be brought forward in a timelier manner to the Panel. MINUTED MEETING RESPONSE: The Assistant Director – Leisure and Culture stated that the Panel had previously requested updates every six months. He confirmed that he would liaise with the Democratic Services Officer and the Chairman of PMP to look to amend the work programme to potentially bring these reports forwards quarterly. <b>UPDATE:</b> <b>Agreed that Leisure performance data would come forward in the quarterly Performance Report, with the continuation of six-monthly reports presented to the Panel.</b></p>	
✓	<p>(b) Members expressed concern about the lack of marketing they had seen for the Peele Leisure Centre and requested sight of</p>	

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		<p>Parkwood’s marketing plan for the Peele Leisure Centre. Immediate improvements were required.</p> <p>MINUTED MEETING RESPONSE:</p> <p>The Assistant Director – Leisure and Culture confirmed that promotion and marketing were part of Parkwood’s responsibilities as operators and that they had recently produced some leaflets to promote the Peele, along with advertisement on social media. The locations where leaflets had been distributed would be shared with the Panel.</p> <p><b>UPDATE:</b></p> <p>Marketing activity is included in the report. Members to advise whether annual attendance at PMP from a representative of Parkwood would be useful.</p>	
✓	(c)	<p>Members requested that the quarterly data be presented in a more meaningful way for future reports.</p> <p><b>UPDATE:</b></p> <p>Noted – this will be reviewed.</p>	

		<p><b><u>OUTSTANDING ACTIONS FROM PREVIOUS PERFORMANCE MONITORING PANEL MEETINGS</u></b></p>	
47. 22/23		<p><b><u>29 NOVEMBER 2022</u></b></p> <p><b><u>INVESTIGATION OF NETWORK OUTAGE IMPACTING SHDC AND THE WIDER PARTNERSHIP IN SEPTEMBER 2022</u></b></p>	
*		<p>A report to come forward to the Panel detailing the results of the resiliency options investigation and subsequent action taken.</p> <p><b>UPDATE 6 April 2023:</b></p> <p>Since the previous report, the KCOM links contracts have been novated from LCC to the District Council. Options for a resilient link have been explored and the report is in draft. It is expected this will go through to ICT Strategy in the next month for review.</p> <p><b>UPDATE 7 June 2023:</b></p> <p>The options for Internet resiliency have been explored and a paper is currently with Officers for consideration.</p> <p><b>UPDATE 25 July 2023:</b></p> <p>Report was considered by Strategy Board and has since been presented to PFH, who has asked for alternative options to be explored.</p> <p><b>UPDATE 25 October 2023:</b></p> <p>New resiliency options are being tabled with PFH 03/11/23.</p>	<p><b>Jackie Wright</b></p>