

KEY DECISION PLAN

Issued – 10 November 2023

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:*

*Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)*

**The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.*

**Key decisions are:** "A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure."

**Significant decisions are:** 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Sheltered Housing Digital Alarm Upgrade</p>	<p>Upgrading of the sheltered housing hard wired pull cord system from an analogue to a digital system.</p>	<p>Tenants; Portfolio Holder and informal all member briefing</p> <p>Formal and informal</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 30 Nov 2023</p>	<p>Jason King, Assistant Director - Housing <a href="mailto:JasonKing@sholland.gov.uk">JasonKing@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Supply Contract for Building and Plumbing Materials</p>	<p>The contract for supply of building materials for Housing Repairs is due for renewal - this report will set out the preferred options following the tender exercise.</p>		<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 30 Nov 2023</p>	<p>Chris Mycock, Housing Repairs Manager <a href="mailto:cmycock@sholland.gov.uk">cmycock@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>General repairs - Boundary wall, parking areas and footpaths 2024 - 2027</p>			Report and any relevant appendices	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Not before 9th Dec 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Shelter Housing Schemes - Fire compartmentalisation works</p>			Report and any relevant appendices	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Not before 9th Dec 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Heating upgrade and servicing Contract 2024 - 2027</p>			<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Not before 9th Dec 2023</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Economic Development and Partnerships</u> (Councillor Charles Nicholas Worth)</p> <p>Land in Holbeach Town Centre</p>	<p>To consider a decision in relation to land in Holbeach Town Centre</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Economic Development and Partnerships Before 31 Dec 2023</p>	<p>Louis Humphreys, Senior Strategic Growth &amp; Development Officer <a href="mailto:lhumphreys@sholland.gov.uk">lhumphreys@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Strategic Housing, Leisure Centre Delivery and Spalding Town Improvement (Councillor Gary John Taylor)</u></p> <p>Purchase of homes in Surfleet</p>	<p>Proposal to purchase homes in Surfleet, from a developer</p>	<p>Ward members consulted</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Strategic Housing, Leisure Centre Delivery and Spalding Town Improvement, or Leader</p> <p>Before 31 Dec 2023</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Economic Development and Partnerships (Councillor Charles Nicholas Worth)</u></p> <p>Land at Holbeach FEZ</p>	<p>To consider a decision relating to the potential sale of land at Holbeach FEZ.</p>		<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Economic Development and Partnerships, or Leader</p> <p>Before 31 Dec 2023</p>	<p>Matthew Hogan, Assistant Director - Strategic Growth and Development  <a href="mailto:Matthew.Hogan@sholland.gov.uk">Matthew.Hogan@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p data-bbox="125 300 376 628"><u>Portfolio Holder for Strategic Housing, Leisure Centre Delivery and Spalding Town Improvement (Councillor Gary John Taylor)</u></p> <p data-bbox="125 708 315 922">Lincolnshire Discretionary Housing Financial Assistance Policy</p>	<p data-bbox="405 300 757 587">To recommend adoption of the policy and enable eligible clients to be more consistently assisted across the South and East Lincolnshire Councils Partnership.</p>	<p data-bbox="790 300 846 331">N/A</p>	<p data-bbox="1205 300 1429 405">Report and any relevant appendices</p>	<p data-bbox="1469 300 1794 363">Cabinet 9 Jan 2024, or Leader</p>	<p data-bbox="1883 300 2134 587">Adam Newman-Pring, Healthy and Accessible Homes (Housing) Lead. <a href="mailto:Adam.newman-pring@boston.gov.uk">Adam.newman-pring@boston.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Servicing and Maintenance of Sewage Treatment Plants and drain clearance contract 2024 - 2027</p>	<p>Contract to undertake the maintenance and operation of the Councils sewerage treatment plants and the provision of drain clearance and domestic cesspool services 2024 - 2027</p>	<p>Portfolio Holder for Communities and Operational Housing</p> <p>Discussion with Portfolio holder</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Jan 2024</p>	<p>David Higgs, Technical Contracts Officer <a href="mailto:David.Higgs@sholland.gov.uk">David.Higgs@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Communities and Operational Housing</u> (Councillor Tracey Carter)</p> <p>Provision of Broadband to Support Digital upgrade</p>	<p>Provision of broadband to 32 schemes to enable alarm equipment to upgrade to a digital solution</p>	<p>All sheltered housing tenants summer 2022 All member briefing Feb 2022 PFH consulted AD consulted</p> <p>Tenants, members, AD and PFH</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 31 Jan 2024</p>	<p>Beverley Chapman, Sheltered Housing Project Manager <a href="mailto:Beverley.Chapman@sholland.gov.uk">Beverley.Chapman@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Assets &amp; Strategic Planning (Councillor Henry J W Bingham)</u></p> <p>To make multiple decisions to purchase homes in the district, for the purposes of providing affordable housing</p>	<p>A business case and financial evaluation relating to the purchase of homes in the district for the purposes of providing affordable housing, will be prepared.</p> <p>This item could cover multiple Key Decisions in relation to the above, for the period until the end of March 2024.</p>	<p>Ward members</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Strategic Planning, or Leader.</p> <p>Before 31 Mar 2024</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>



PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Finance, Commercialisation, UKSPF and Levelling Up (Councillor Paul A Redgate)</u></p> <p>Approval of the award and spend of funding from the UK Shared Prosperity Fund and Rural England Prosperity Fund</p>	<p>Decision to allocate grant funding from the UK Shared Prosperity Fund and the Rural Prosperity Fund for South Holland District, in line with the Programme's three core themes highlighted in the Prospectus (Communities and Place, Supporting Local Businesses, People and Skills).</p> <p>This item could cover multiple Key Decisions in relation to the above, for the period until the end date of the entire Programme (end of March 2025)</p>	<p>Local Partnership Group Theme Group structure</p> <p>Consultation has occurred through the medium of the Local Partnership Group and Theme Group structure associated with UKSPF/REPF's governance</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director - Strategic Growth and Development</p> <p>Before 31 Mar 2025</p>	<p>Saul Farrell, Senior Programme Manager - UK Shared Prosperity Fund/Rural Prosperity Fund  <a href="mailto:Saul.Farrell@sholland.gov.uk">Saul.Farrell@sholland.gov.uk</a></p>

**\*Cabinet Membership**

Councillor C N Worth (Leader)  
Councillor G J Taylor (Deputy Leader of the Council)  
Councillor T Carter (Deputy Leader of the Cabinet)  
Councillor J Astill (Portfolio Holder)  
Councillor A Casson (Portfolio Holder)  
Councillor E Sneath (Portfolio Holder)  
Councillor J Tyrrell (Portfolio Holder)  
Councillor P Redgate (Portfolio Holder)  
Councillor H Bingham (Portfolio Holder)

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)