REPORT TO:	Policy Development Panel
DATE:	12 December 2023
SUBJECT:	Policy Development Panel Work Programme
PURPOSE:	To set out the Work Programme of the Policy Development Panel
KEY DECISION:	N/A
PORTFOLIO HOLDER:	Portfolio Holder for Corporate, Governance and Communications
REPORT OF:	John Medler - Assistant Director Governance (Monitoring Officer)
REPORT AUTHOR:	Andrea Tait - Democratic Services Officer
WARD(S) AFFECTED:	N/A
EXEMPT REPORT?	No

SUMMARY

This report sets out the Work Programme of the Policy Development Panel and allows the Panel to monitor its progress, and identify any additional items to be added to the Programme.

RECOMMENDATIONS

That the Panel gives consideration to the content of this report and identifies any issues for discussion.

REASONS FOR RECOMMENDATIONS

To allow Members to feed into the Panel's calendar of Work Programme items and the Work Programme on a regular basis, to ensure that they stay relevant and up to date.

OTHER OPTIONS CONSIDERED

Do nothing

1. BACKGROUND

1.1 This report records the issues for consideration that have been identified by the Panel for inclusion on its Work Programme.

2. REPORT

2.1 Appendix A sets out the dates of future Panel meetings along with proposed items for consideration. These items were either originally suggested by councillors or are being referred to the Panel from officers or the Cabinet. The appendix will be updated as new items are identified.

2.2 Appendix B sets out the task groups that have been identified by the Panel. The table shows:

- The name of the task group
- What it wants to achieve
- Key dates
- Membership of the task group
- When the task group will be reporting back to the Panel

3. CONCLUSION

3.1 In presenting the information to the Panel, and by having the report as a standing item on the agenda, it will record the issues identified by the Panel and provide the opportunity for councillors to monitor the progress of its Work Programme

4. EXPECTED BENEFITS TO THE PARTNERSHIP

4.1 The calendar of Work Programme items and the Work Programme will provide Panel Members with up to date and relevant information. Timelines for various calendar items and proposed task groups within the Work Programme are included within the appendices. The Panel will scrutinise policies that cover all three councils within the partnership, in addition to those that apply only to SHDC.

5. IMPLICATIONS

5.1 SOUTH AND EAST LINCOLNSHIRE COUNCIL'S PARTNERSHIP

5.1.1 None

5.2 CORPORATE PRIORITIES

5.2.1 In identifying issues for inclusion on the Work Programme, Members consider the suitability of the subject, taking into account considerations such as whether the issue is strategic and significant and whether it is likely to lead to effective outcomes.

5.3 STAFFING

5.3.1 None

5.4 CONSTITUTIONAL AND LEGAL IMPLICATIONS

5.4.1 None

5.5 DATA PROTECTION

5.5.1 None

5.6 FINANCIAL

5.6.1 None

5.7 RISK MANAGEMENT

5.7.1 None

5.8 STAKEHOLDER / CONSULTATION / TIMESCALES

5.8.1 None

5.9 REPUTATION

5.9.1 None

5.10 CONTRACTS

5.10.1 None

5.11 CRIME AND DISORDER

5.11.1 None

5.12 EQUALITY AND DIVERSITY/ HUMAN RIGHTS/ SAFEGUARDING

5.12.1 None

5.13 HEALTH AND WELL BEING

5.13.1 None

5.14 CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

5.14.1 None

6. ACRONYMS

6.1 None

APPENDICES Appendices are listed below and attached to the back of the report: -	
APPENDIX A	Work Programme Calendar 2023/24
APPENDIX B	Task Group Work Programme 2023/24

BACKGROUND PAPERS
No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report

CHRONOLOGICAL HISTORY OF THIS REPORT
A report on this item has not been previously considered by a Council body

REPORT APPROVAL	
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Approved for publication:	N/A