

## ACTIONS

<b><u>ACTIONS FROM THE POLICY DEVELOPMENT PANEL MEETING HELD ON 12 DECEMBER 2023</u></b>			
MINUTE NO.		ITEM	RESPONSIBLE OFFICER
36. 23/24		<b><u>SUSTAINABLE PRODUCTS POLICY – REVIEW ONE YEAR POST ADOPTION</u></b>	
✓		Members agreed that review of the policy’s performance be indicated to the Performance Monitoring Panel. <b>Action:</b> Noted. Referral made to PMP.	<b>Andrea Tait</b>
37. 23/24		<b><u>MOBILE HOMES AND CARAVAN SITE LICENSING AND FEE POLICY</u></b>	
✓		Members referred to point 5.6 of Appendix A and queried the accuracy of the dates stated during which time applications needed to be submitted. MINUTED MEETING RESPONSE: The Service Manager - Safer Communities confirmed that applications could be made at any time of the year and the point would be amended to reflect this. <b>Action:</b> Noted.	<b>Jon Challen</b>
38. 23/24		<b><u>GRAFFITI AND STREET ART MANAGEMENT POLICY 2022</u></b>	
*		Members agreed that a presentation by a Transported Art representative(s) would be beneficial however this should be open to all members and take place at either a Full Council meeting or a Member Briefing. MINUTED MEETING RESPONSE: The Assistant Director – Leisure and Culture noted this request. <b>Action:</b> A member briefing with attendance by a Transported representative is to be arranged.	<b>Phil Perry</b>
40. 23/24		<b><u>POLICY DEVELOPMENT WORK PROGRAMME</u></b>	
✓		In respect of Appendix B, members referred to the pending Devolution Task Group and asked Democratic Services to seek guidance from the Leader regarding potential progress. <b>UPDATE:</b> Public and member consultations are due to take place. Any outcome is likely to fall under the remit of the Performance Monitoring Panel in the future.	<b>Andrea Tait</b>

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		<b><u>TRACKING OF OUTSTANDING ACTIONS FROM PREVIOUS POLICY DEVELOPMENT PANEL MEETINGS</u></b>	
<b>65.</b> 22/23		<b><u>28 FEBRUARY 2023:</u></b> <b><u>SPALDING CEMETERY</u></b>	
*		<p>Members requested that councillor membership of the proposed working group be taken from the Policy Development Panel and that both the Portfolio Holder for Assets and Planning, and the Portfolio Holder for Health and Wellbeing, Conservation and Heritage be made aware that the matter required urgent attention. Members strongly recommended that the working group be set up as soon as the new administration was in place.</p> <p>MINUTED MEETING RESPONSE: The request was noted at the meeting by the Portfolio Holder for Health and Wellbeing, Conservation and Heritage and would be relayed to the Portfolio Holder for Assets and Planning.</p> <p>UPDATE: The Strategic Property Manager confirmed that the Working Group would need to be established after the 4 May 2023 Election.</p> <p>UPDATE 3/7/23: Working Group formation is underway and has been circulated to key members (Wellbeing, Health and Heritage &amp; Assets) on the basis that they will look to find other interested members with the strategic Operational &amp; Property Manager included as Council liaison with also potentially the Cemetery Manager (Keith Taylor) and Facilities Manager (Katie Potter) involved.</p> <p>UPDATE 18/09/23: Cemetery Expansion Working Group - The formation of the group is currently on hold at present. Cllrs and officers involved are working on reviewing still further the charges for non-residents. The likely further substantial increase will help limit the number of enquiries from outside the South Holland area. This was as per the enquiry from Cllrs at the last PDP meeting. This will give the Strategic &amp; Operational Property Manager / Facilities Manager and the Cemetery team more time to investigate potential areas that may become available over the coming months with a view to bringing a concrete proposal forward in the future.</p> <p>UPDATE 17/11/23: No further update to report at this stage. Work is still going on in the background.</p>	<b>MARC WHELAN, PORTFOLIO HOLDER FOR ASSETS, PORTFOLIO HOLDER FOR HEALTH AND WELLBEING, CONSERVATION AND HERITAGE</b>