

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Public Protection						
Private Taxi & Hackney Carriage Licences						
Hackney Carriage Vehicle	£206.00	-	£206.00	£219.00	-	£219.00
Hackney Carriage Vehicle	£196.00	-	£196.00	£209.00	-	£209.00
Hackney Carriage Vehicle Driver Licence Fees						
DRIVER Renewal with no DBS	£106.00	-	£106.00	£140.00	-	£140.00
DRIVER New with no DBS	£118.00	-	£118.00	£155.00	-	£155.00
Private Hire						
Private Hire Vehicle Licence Fees:-						
Renewal	£170.00	-	£170.00	£181.00	-	£181.00
New	£180.00	-	£180.00	£192.00	-	£192.00
Private Hire Operators Licence Fees	£145.00	-	£145.00	£180.00	-	£180.00
Hackney Carriage /Private Hire Driver Licence Fees:-						
Replacement Badges - 10 Badges	£22.00	-	£22.00	£24.00	-	£24.00
Hackney carriage-Vehicle Transfer	£72.00	-	£72.00	£97.00	-	£97.00
Private Hire Vehicle Transfer	£67.00	-	£67.00	£92.00	-	£92.00
Scrap Metal (New Licensing):						
Application for a new scrap metal site licence (3 year)	£347.00	-	£347.00	£369.00	-	£369.00
Application for a new scrap metal collectors licence (3 year)	£243.00	-	£243.00	£258.00	-	£258.00
Application for a new scrap metal collectors licence (3 year)	£233.00	-	£233.00	£248.00	-	£248.00
Application to renew scrap metal collectors licence	£113.00	-	£113.00	£120.00	-	£120.00
Application to vary scrap metal licence change of licensee details	£62.00	-	£62.00	£66.00	-	£66.00
Application to vary scrap metal licence change of licensed site	£65.00	-	£65.00	£70.00	-	£70.00
Application to vary scrap metal licence change of site manager	£42.00	-	£42.00	£45.00	-	£45.00
Application to vary scrap metal licence site to collectors licence	£63.00	-	£63.00	£67.00	-	£67.00
Application to vary scrap metal licence collectors to site licence	£201.00	-	£201.00	£214.00	-	£214.00
Application for copy licence	£16.00	-	£16.00	£17.00	-	£17.00
Licences-including animal welfare						
NEW OCT 2018 Animal welfare licences;						
Boarding - dogs, cats, home and day care APPLICATION FEE	£195.00	-	£195.00	£290.00	-	£290.00
Boarding - dogs, cats, home and day care COMPLIANCE FEE 1 year	£134.00	-	£134.00	£199.00	-	£199.00
Boarding - dogs, cats, home and day care COMPLIANCE FEE 2 year	£175.00	-	£175.00	£260.00	-	£260.00
Boarding - dogs, cats, home and day care COMPLIANCE FEE 3 year	£216.00	-	£216.00	£321.00	-	£321.00
Selling animals as pets APPLICATION FEE	£195.00	-	£195.00	£290.00	-	£290.00
Selling animals as pets COMPLIANCE FEE 1 year	£134.00	-	£134.00	£199.00	-	£199.00
Selling animals as pets COMPLIANCE FEE 2 years	£175.00	-	£175.00	£260.00	-	£260.00
Selling animals as pets COMPLIANCE FEE 3 years	£216.00	-	£216.00	£321.00	-	£321.00
Dog Breeding APPLICATION FEE	£206.00	-	£206.00	£295.00	-	£295.00
Dog Breeding COMPLIANCE FEE 1 year	£144.00	-	£144.00	£206.00	-	£206.00
Dog Breeding COMPLIANCE FEE 2 years	£185.00	-	£185.00	£265.00	-	£265.00
Dog Breeding COMPLIANCE FEE 3 years	£226.00	-	£226.00	£324.00	-	£324.00
Horse riding APPLICATION FEE	£206.00	-	£206.00	£295.00	-	£295.00

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2023/24

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Service Provided

Fee Exclusive of VAT

VAT 20%

Fee Inclusive of VAT

Fee Exclusive of VAT

VAT 20%

Fee Inclusive of VAT

NEW OCT 2018 Animal welfare licences:			
Horse riding COMPLIANCE FEE 1 year	£134.00	-	£134.00
Horse riding COMPLIANCE fee 2 years	£257.00	-	£257.00
Horse riding COMPLIANCE fee 3 years	£381.00	-	£381.00
Exhibition of animals APPLICATION 3 year only	£216.00	-	£216.00
General fees:-			
Re-inspection	£98.00	-	£98.00
Additional activity (in addition to highest fee)	£46.00	-	£46.00
Copy of licence	£16.00	-	£16.00
Change of name (not transfer)	£25.00	-	£25.00
Transfer due to death of licence holder	£25.00	-	£25.00
Variation (plus vets fees if applicable)	£98.00	-	£98.00
Dangerous Wild Animals (2 year licence)	£280.00	-	£280.00
Zoos [Fees plus re-imburement of inspectors fees]	£530.00	-	£530.00
Sex Shop Licence	£1,667.00	-	£1,667.00
Skin piercing (New registration estimate)	£830.00	-	£830.00
Skin piercing Premises	£133.77	-	£133.77
Skin piercing Operatives	£72.03	-	£72.03

	£192.00	-	£192.00
	£368.00	-	£368.00
	£546.00	-	£546.00
	£295.00	-	£295.00
	£105.00	-	£105.00
	£49.00	-	£49.00
	£18.00	-	£18.00
	£27.00	-	£27.00
	£27.00	-	£27.00
	£105.00	-	£105.00
	£298.00	-	£298.00
	£564.00	-	£564.00
	£1,773.00	-	£1,773.00
	£830.00	-	£830.00
	£143.00	-	£143.00
	£76.00	-	£76.00

Small Lotteries			
New Registration	£40.00	-	£40.00
Annual Fee	£20.00	-	£20.00

	£40.00	-	£40.00
	£20.00	-	£20.00

Licensing Act 2003-Premises- All Licensing Act fees are statutory			
Premises Licence-New Applications:-			
Band A	£100.00	-	£100.00
Band B	£190.00	-	£190.00
Band C	£315.00	-	£315.00
Band D	£450.00	-	£450.00
Band E	£635.00	-	£635.00
Licensing Act 2003-Premises [Annual maintenance fee]:-			
Band A	£70.00	-	£70.00
Band B	£180.00	-	£180.00
Band C	£295.00	-	£295.00
Band D	£320.00	-	£320.00
Band E	£350.00	-	£350.00
Premises Licence-Variation DPS [& disapplication of DPS]& transfers	£23.00	-	£23.00
Personal Licences	£37.00	-	£37.00
Personal Licences- Change of details	£10.50	-	£10.50
Temporary Event Notices	£21.00	-	£21.00
replacement licence/id card	£10.50	-	£10.50
notification of interest	£21.00	-	£21.00

	£100.00	-	£100.00
	£190.00	-	£190.00
	£315.00	-	£315.00
	£450.00	-	£450.00
	£635.00	-	£635.00
	£70.00	-	£70.00
	£180.00	-	£180.00
	£295.00	-	£295.00
	£320.00	-	£320.00
	£350.00	-	£350.00
	£23.00	-	£23.00
	£37.00	-	£37.00
	£10.50	-	£10.50
	£21.00	-	£21.00
	£10.50	-	£10.50
	£21.00	-	£21.00

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2023/24

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Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Gambling Act 2005 [Fees set by activity type rather than rateable band]			
Provisional Statement	£324.00	-	£324.00
Bingo Premises New	£3,241.00	-	£3,241.00
Adult Gaming Centre - New	£1,904.00	-	£1,904.00
Betting Premises (Other) Licence - New	£2,778.00	-	£2,778.00
Betting Premises (Track) Licence - New	£2,315.00	-	£2,315.00
Family Entertainment Centres - New	£1,904.00	-	£1,904.00
Variation of licence:-			
Bingo Premises - Variation			
Adult Gaming Centre - Variation			
Betting Premises (Other) Licence - Variation			
Betting Premises (Track) Licence - Variation			
Family Entertainment Centres - Variation			
Annual Fees:-			
Bingo	£926.00	-	£926.00
Adult Gaming Centre - Annual Fee (Renewal)	£926.00	-	£926.00
Betting Premises (Other) Licence - Annual Fee	£555.00	-	£555.00
Betting Premises (Track) Licence - Annual Fee	£926.00	-	£926.00
Family Entertainment Centres - Annual Fee	£695.00	-	£695.00
Change of Circumstances	£46.00	-	£46.00
Copy Licence	£15.00	-	£15.00
Unlicensed FEC permit	£300.00	-	£300.00
Existing operator FEC permit	£300.00	-	£300.00
Copy	£15.00	-	£15.00
Renewal	£300.00	-	£300.00
Club Gaming Machine Permits New Grant	£200.00	-	£200.00
Club Gaming Machine Permits New Grant with CPC	£100.00	-	£100.00
Club Gaming Machine Permits Renewal	£200.00	-	£200.00
Club Gaming Machine Permit Annual Fee with / without CPC	£50.00	-	£50.00
Exisitng Operator	£100.00	-	£100.00
Club Gaming Machine Permits Variaton	£100.00	-	£100.00
Club Gaming Machine Permits Copy of Permit	£15.00	-	£15.00
Alcohol Licensed premises notification (2 machines or less) -1 off fee	£50.00	-	£50.00
Licensed Premises Prize GMP-New app/renewal	£300.00	-	£300.00
Licensed Premises GMP Transfer	£25.00	-	£25.00
GMP other cases	£150.00	-	£150.00
GMP Exisitng S.34 Permit Holder	£100.00	-	£100.00
Prize Gaming Permit New / Renewal	£300.00	-	£300.00

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Gambling Act 2005 [Fees set by activity type rather than rateable band]			
Provisional Statement	£343.44	-	£343.44
Bingo Premises New	£3,435.46	-	£3,435.46
Adult Gaming Centre - New	£2,000.00	-	£2,000.00
Betting Premises (Other) Licence - New	£2,944.68	-	£2,944.68
Betting Premises (Track) Licence - New	£2,453.90	-	£2,453.90
Family Entertainment Centres - New	£2,000.00	-	£2,000.00
Variation of licence:-			
Bingo Premises - Variation	£1,575.00		£1,575.00
Adult Gaming Centre - Variation	£900.00		£900.00
Betting Premises (Other) Licence - Variation	£1,350.00		£1,350.00
Betting Premises (Track) Licence - Variation	£1,125.00		£1,125.00
Family Entertainment Centres - Variation	£900.00		£900.00
Annual Fees:-			
Bingo	£981.56	-	£981.56
Adult Gaming Centre - Annual Fee (Renewal)	£981.56	-	£981.56
Betting Premises (Other) Licence - Annual Fee	£588.30	-	£588.30
Betting Premises (Track) Licence - Annual Fee	£981.56	-	£981.56
Family Entertainment Centres - Annual Fee	£736.70	-	£736.70
Change of Circumstances	£48.76	-	£48.76
Copy Licence	£15.90	-	£15.90
Unlicensed FEC permit	£300.00	-	£300.00
Existing operator FEC permit	£300.00	-	£300.00
Copy	£15.00	-	£15.00
Renewal	£300.00	-	£300.00
Club Gaming Machine Permits New Grant	£200.00	-	£200.00
Club Gaming Machine Permits New Grant with CPC	£100.00	-	£100.00
Club Gaming Machine Permits Renewal	£200.00	-	£200.00
Club Gaming Machine Permit Annual Fee with / without CPC	£50.00	-	£50.00
Exisitng Operator	£100.00	-	£100.00
Club Gaming Machine Permits Variaton	£100.00	-	£100.00
Club Gaming Machine Permits Copy of Permit	£15.00	-	£15.00
Alcohol Licensed premises notification (2 machines or less) -1 off fee	£50.00	-	£50.00
Licensed Premises Prize GMP-New app/renewal	£300.00	-	£300.00
Licensed Premises GMP Transfer	£25.00	-	£25.00
GMP other cases	£150.00	-	£150.00
GMP Exisitng S.34 Permit Holder	£100.00	-	£100.00
Prize Gaming Permit New / Renewal	£300.00	-	£300.00

Roadside Trading consent			
Street traders (new) needs changing on portal	£509.00	-	£509.00
Street Trading- Ice Cream Vans (Non refundable- NEW FEE- New and Renewal_	£432.00	-	£432.00
Street Traders Fee Single Event (New Fee)	£67.00	-	£67.00
Street Traders Monthly fee Per month non refundable	£98.00	-	£98.00
Street traders (Renewal)	£484.00	-	£484.00

Roadside Trading consent			
Street traders (new) needs changing on portal	£541.00	-	£541.00
Street Trading- Ice Cream Vans (Non refundable- NEW FEE- New and Renewal_	£459.00	-	£459.00
Street Traders Fee Single Event (New Fee)	£71.00	-	£71.00
Street Traders Monthly fee Per month non refundable	£104.00	-	£104.00
Street traders (Renewal)	£515.00	-	£515.00

Dog Kennelling			
Administration fee (exc.statutory element)	£50.00	-	£50.00

Dog Kennelling			
Administration fee (exc.statutory element)	£50.00	-	£50.00

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Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Health & Safety / Food Safety						
Charges for Factual Statements - First Hour Charge	£93.00	-	£93.00	£99.00	-	£99.00
Charges for Factual Statements - Charge Thereafter	£62.00	-	£62.00	£66.00	-	£66.00
Voluntary surrender certificates [charge per hour]	£93.00	-	£93.00	£99.00	-	£99.00
Export Certificates - Charge First Hour (standard response 5 working days)	£93.00	-	£93.00	£120.00	-	£120.00
Export Certificates - Hourly Charge Thereafter	£62.00	-	£62.00	£66.00	-	£66.00
Export Certificates - Fasttrack (Within 2 working days)	£125.00	-	£125.00	£152.00	-	£152.00
Export Certificates - Fasttrack (Weekend issue - first hour)	£140.00	-	£140.00	£167.00	-	£167.00
Export Certificates - Fasttrack (Weekend issue - thereafter)	£93.00	-	£93.00	£110.00	-	£110.00
EHC						
Food Hygiene Rating Re-score request	£185.00	-	£185.00	£197.00	-	£197.00
Pre-inspection audits	£180.00	-	£180.00	£180.00	-	£180.00
Primary Authority [Charge per hour]	£65.00	-	£65.00	£70.00	-	£70.00
EHC Training						
APLH Course and Application package	£199.00	-	£199.00	£199.00	-	£199.00
Premises Licence Application fee (set fee)	£299.00	-	£299.00	£299.00	-	£299.00
SFBB Packs	£25.00	-	£25.00	£25.00	-	£25.00
Animal Welfare packs	£25.00	-	£25.00	£25.00	-	£25.00
Licensing packs	£25.00	-	£25.00	£25.00	-	£25.00
Level 2 Training Courses (Face to face)	£61.00	-	£61.00	£61.00	-	£61.00
Level 3 Training Courses (face to face)	Variable	-	Variable	Variable	-	Variable
Level 4 Training Courses	£495.00	-	£495.00	£495.00	-	£495.00
On line training courses	Variable	-	Variable	Variable	-	Variable
Pollution Control						
Contaminated Land enquiries	£66.00	-	£66.00	£75.00	-	£75.00
Contaminated Land pre-application advice	Variable	-	Variable	Variable	-	Variable
Pollution Control Amended						
LAPPC (Part B)						
Application Fee:-						
Standard process (includes solvent emission activities)	£1,650.00	-	£1,650.00	£1,650.00	-	£1,650.00
Additional fee for operating without a permit	£1,188.00	-	£1,188.00	£1,188.00	-	£1,188.00
PVRI, and Dry Cleaners	£155.00	-	£155.00	£155.00	-	£155.00
PVR I & II combined	£257.00	-	£257.00	£257.00	-	£257.00
VRs and other Reduced Fee Activities	£362.00	-	£362.00	£362.00	-	£362.00
Reduced fee activities: Additional fee for operating without a permit	£99.00	-	£99.00	£99.00	-	£99.00
Mobile plant**	£1,650.00	-	£1,650.00	£1,650.00	-	£1,650.00
for the third to seventh applications	£985.00	-	£985.00	£985.00	-	£985.00
for the eighth and subsequent applications	£498.00	-	£498.00	£498.00	-	£498.00
Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts	£808.00	-	£808.00	£808.00	-	£808.00

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2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Annual Subsistence Charge:-		-	
Standard process Low	£772 (plus additional subsistence £103)	-	£772 (plus additional subsistence £103)
Standard process Medium	£1,161 (plus additional subsistence £156)	-	£1,161 (plus additional subsistence £156)
Standard process High	£1,747 (plus additional subsistence £207)	-	£1,747 (plus additional subsistence £207)
PVRI, and Dry Cleaners - Low	£79.00	-	£79.00
PVRI, and Dry Cleaners - Medium	£158.00	-	£158.00
PVRI, and Dry Cleaners - High	£237.00	-	£237.00
PVR I & II combined - Low	£113.00	-	£113.00
PVR I & II combined - Medium	£226.00	-	£226.00
PVR I & II combined - High	£341.00	-	£341.00
VRs and other Reduced Fees - Low	£228.00	-	£228.00
VRs and other Reduced Fees - Medium	£365.00	-	£365.00
VRs and other Reduced Fees - High	£548.00	-	£548.00
Mobile plant, for first and second permits - Low	£626.00	-	£626.00
Mobile plant, for first and second permits - Medium	£1,034.00	-	£1,034.00
Mobile plant, for first and second permits - High	£1,551.00	-	£1,551.00
Mobile plant, for the third to seventh permits - Low	£385.00	-	£385.00
Mobile plant, for the third to seventh permits - Medium	£617.00	-	£617.00
Mobile plant, for the third to seventh permits - High	£924.00	-	£924.00
Mobile plant, eighth and subsequent permits - Low	£198.00	-	£198.00
Mobile plant, eighth and subsequent permits - Medium	£314.00	-	£314.00
Mobile plant, eighth and subsequent permits - High	£473.00	-	£473.00
Late payment Fee	£52.00	-	£52.00
The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation		-	
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above amounts		-	

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Annual Subsistence Charge:-		-	
Standard process Low	£772 (plus additional subsistence £103)	-	£772 (plus additional subsistence £103)
Standard process Medium	£1,161 (plus additional subsistence £156)	-	£1,161 (plus additional subsistence £156)
Standard process High	£1,747 (plus additional subsistence £207)	-	£1,747 (plus additional subsistence £207)
PVRI, and Dry Cleaners - Low	£79.00	-	£79.00
PVRI, and Dry Cleaners - Medium	£158.00	-	£158.00
PVRI, and Dry Cleaners - High	£237.00	-	£237.00
PVR I & II combined - Low	£113.00	-	£113.00
PVR I & II combined - Medium	£226.00	-	£226.00
PVR I & II combined - High	£341.00	-	£341.00
VRs and other Reduced Fees - Low	£228.00	-	£228.00
VRs and other Reduced Fees - Medium	£365.00	-	£365.00
VRs and other Reduced Fees - High	£548.00	-	£548.00
Mobile plant, for first and second permits - Low	£626.00	-	£626.00
Mobile plant, for first and second permits - Medium	£1,034.00	-	£1,034.00
Mobile plant, for first and second permits - High	£1,551.00	-	£1,551.00
Mobile plant, for the third to seventh permits - Low	£385.00	-	£385.00
Mobile plant, for the third to seventh permits - Medium	£617.00	-	£617.00
Mobile plant, for the third to seventh permits - High	£924.00	-	£924.00
Mobile plant, eighth and subsequent permits - Low	£198.00	-	£198.00
Mobile plant, eighth and subsequent permits - Medium	£314.00	-	£314.00
Mobile plant, eighth and subsequent permits - High	£473.00	-	£473.00
Late payment Fee	£52.00	-	£52.00
The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation		-	
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above amounts		-	

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Transfer & Surrender:-		-	
Standard process transfer	£169.00	-	£169.00
Standard process partial transfer	£497.00	-	£497.00
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£78.00	-	£78.00
Surrender: all Part B activities	-	-	-
Reduced fee activities: transfer	-	-	-
Reduced fee activities: partial transfer	£47.00	-	£47.00
Temporary Transfer for Mobile Plant:-			
First Transfer	£53.00	-	£53.00
Repeat following enforcement or warning	£53.00	-	£53.00

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Transfer & Surrender:-		-	
Standard process transfer	£169.00	-	£169.00
Standard process partial transfer	£497.00	-	£497.00
New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£78.00	-	£78.00
Surrender: all Part B activities	-	-	-
Reduced fee activities: transfer	-	-	-
Reduced fee activities: partial transfer	£47.00	-	£47.00
Temporary Transfer for Mobile Plant:-			
First Transfer	£53.00	-	£53.00
Repeat following enforcement or warning	£53.00	-	£53.00

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Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Substantial Change:-		-			-	
Standard process	£1,050.00	-	£1,050.00	£1,050.00	-	£1,050.00
Standard process where the substantial change results in a new PPC activity	£1,650.00	-	£1,650.00	£1,650.00	-	£1,650.00
Reduced fee activities	£102.00	-	£102.00	£102.00	-	£102.00
** Not using simplified permits.						
LAPPC (Part B) mobile plant charges for 2017/18 (Not using simplified permits)						
Application Fee each:-		-			-	
1 Permit	£1,650.00	-	£1,650.00	£1,650.00	-	£1,650.00
2 Permits	£1,650.00	-	£1,650.00	£1,650.00	-	£1,650.00
3 Permits	£985.00	-	£985.00	£985.00	-	£985.00
4 Permits	£985.00	-	£985.00	£985.00	-	£985.00
5 Permits	£985.00	-	£985.00	£985.00	-	£985.00
6 Permits	£985.00	-	£985.00	£985.00	-	£985.00
7 Permits	£985.00	-	£985.00	£985.00	-	£985.00
8 Permits & over	£498.00	-	£498.00	£498.00	-	£498.00
Subsistence Fee each (L/M/H):-		-			-	
1 or 2 Permits - Low	£646.00	-	£646.00	£646.00	-	£646.00
1 or 2 Permits - Medium	£1,034.00	-	£1,034.00	£1,034.00	-	£1,034.00
1 or 2 Permits - High	£1,506.00	-	£1,506.00	£1,506.00	-	£1,506.00
3,4,5, 6 or 7 Permits - Low	£385.00	-	£385.00	£385.00	-	£385.00
3,4,5, 6 or 7 Permits - Medium	£617.00	-	£617.00	£617.00	-	£617.00
3,4,5, 6 or 7 Permits - High	£924.00	-	£924.00	£924.00	-	£924.00
8 Permits & over - Low	£198.00	-	£198.00	£198.00	-	£198.00
8 Permits & over - Medium	£316.00	-	£316.00	£316.00	-	£316.00
8 Permits & over - High	£473.00	-	£473.00	£473.00	-	£473.00
Additional fee for operating without a permit	£3,363.00	-	£3,363.00	£3,363.00	-	£3,363.00
Annual Subsistence LOW	£1,188.00	-	£1,188.00	£1,188.00	-	£1,188.00
Annual Subsistence MEDIUM	£1,446.00	-	£1,446.00	£1,446.00	-	£1,446.00
Annual Subsistence HIGH	£1,610.00	-	£1,610.00	£1,610.00	-	£1,610.00
Late payment fee	£2,333.00	-	£2,333.00	£2,333.00	-	£2,333.00
Substantial variation	£52.00	-	£52.00	£52.00	-	£52.00
Transfer	£202.00	-	£202.00	£202.00	-	£202.00
Partial transfer	£235.00	-	£235.00	£235.00	-	£235.00
Surrender	£698.00	-	£698.00	£698.00	-	£698.00

Environmental Services

Bus Stations						
Departure charges	£0.30	-	£0.30	£0.30	-	£0.30
All day bus parking fee	£3.00	-	£3.00	£3.00	-	£3.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Spalding Cemetery						
Purchase of Rights-Parishoners	£350.00	-	£350.00	£495.00	-	£495.00
Purchase of Rights - Children under 18 Parishoners	£0.00	-	£0.00	£0.00	-	-
Interment (burial) - adult-Parishoners	£450.00	-	£450.00	£549.00	-	£549.00
Interment (burial) - child under 18-Parishoners	£0.00	-	£0.00	£0.00	-	-
Stillborn burials-Parishoners	£0.00	-	£0.00	£0.00	-	-
Ashes burials-Parishoners	£90.00	-	£90.00	£120.00	-	£120.00
Purchase of rights Ashes Parishoners	£0.00	-	£0.00	£149.00	-	£149.00
Ashes Scattering-Parishoners	£70.00	-	£70.00	£80.00	-	£80.00
Additional inscriptions-Parishoners	£70.00	-	£70.00	£85.00	-	£85.00
Entry in burial register-Parishoners	£0.00	-	£0.00	£25.00	-	£25.00
Grave marker stone-Parishoners	£0.00	-	£0.00	£25.00	-	£25.00
Headstone erection (under 1.2 m)-Parishoners	£200.00	-	£200.00	£250.00	-	£250.00
Flat stone-Parishoners	£130.00	-	£130.00	£165.00	-	£165.00
Vase-Parishoners	£85.00	-	£85.00	£100.00	-	£100.00
Kerb (per space)-Parishoners	£200.00	-	£200.00	£329.00	-	£329.00
Purchase of Rights-Non Parishoners	£413.03	-	£413.03	£3,000.00	-	£3,000.00
Purchase of rights - Children under 18 Non-Parishoners	£0.00	-	£0.00	£399.00	-	£399.00
Interment (burial) - adult-Non Parishoners	£560.32	-	£560.32	£1,950.00	-	£1,950.00
Interment (burial) - child under 18-Non Parishoners	£0.00	-	£0.00	£900.00	-	£900.00
Stillborn burials-Non Parishoners	£0.00	-	£0.00	£650.00	-	£650.00
Ashes burials-Non Parishoners	£300.00	-	£300.00	£850.00	-	£850.00
Ashes Scattering-Non Parishoners	£150.00	-	£150.00	£250.00	-	£250.00
Additional inscriptions-Non Parishoners	£70.00	-	£70.00	£250.00	-	£250.00
Entry in burial register-Non Parishoners	£0.00	-	£0.00	£150.00	-	£150.00
Grave marker stone-Non Parishoners	£0.00	-	£0.00	£200.00	-	£200.00
Headstone erection (under 1.2 m)-Non Parishoners	£300.00	-	£300.00	£1,995.00	-	£1,995.00
Flat stone-Non Parishoners	£250.00	-	£250.00	£995.00	-	£995.00
Vase-Non Parishoners	£150.00	-	£150.00	£449.00	-	£449.00
Kerb (per space)-Non Parishoners	£300.00	-	£300.00	£749.00	-	£749.00
Markets						
Spalding Market (Tues) Registered traders:-						
Spalding Market (Tues) stall	£16.90	-	£16.90	£9.00	-	£9.00
Spalding Market (Tues) own unit per 300 mm	£1.80	-	£1.80	n/a	-	-
Spalding Market (Tues) Casual traders:-						
Spalding Market (Tues) per stall	£19.80	-	£19.80	£9.00	-	£9.00
Spalding Market (Tues) extra footage Tuesday	£0.00	-	£0.00	£0.00	-	-
Spalding Market (Sat) Registered traders per stall	£16.90	-	£16.90	£9.00	-	£9.00
Spalding Market (Sat) own unit per 300mm	£1.80	-	£1.80	n/a	-	-
Spalding Market (Sat)Casual trader	£19.80	-	£19.80	£9.00	-	£9.00
Spalding Market (Sat) additional footage	£0.00	-	£0.00	n/a	-	-
Spalding Market (Sat) stall hire	£0.00	-	£0.00	n/a	-	-
Holbeach Saturday and Thursday Registered traders per 300 mm	£0.50	-	£0.50	£9.00	-	£9.00
Holbeach Saturday and Thursday Casual trader per 300mm	£0.60	-	£0.60	£9.00	-	£9.00
Long Sutton and Crowland Registered traders-per 300mm	£0.50	-	£0.50	£10.50	-	£10.50
Long Sutton and Crowland Casual trader-per 300mm	£0.60	-	£0.60	n/a	-	-
Farmers Market	£1.80	-	£1.80	£1.80	-	£1.80

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Waste Services						
Garden Waste:-						
Garden Waste Scheme annual cost - 24 collections - 1 bin	£52.00	-	£52.00	£57.00		£57.00
Additional bins	£30.00	£0.00	£30.00	£33.00		£33.00
Garden Waste Scheme Delivery, loan of bin / admin / delivery	£16.00	£0.00	£16.00	£17.50		£17.50
Refuse Garden Sacks:-						
Garden waste collection (purple sacks) £15 for 10	£15.00	£0.00	£15.00	£15.00		£15.00
Garden waste collection (purple sacks) delivery	£5.00	£0.00	£5.00	£5.00		£5.00
Bulky Waste Collection:-						
Bulky Waste Collection - one item	£15.00		£15.00	£15.00		£15.00
Bulky Waste Collection - two items	£25.00		£25.00	£25.00		£25.00
Bulky Waste Collection - three items	£30.00		£30.00	£30.00		£30.00

Community Development

Ayscoughfee Gardens						
Guided tour with Head Gardener	£2.50	-	£2.50	£2.50		£2.50
Ayscoughfee Hall Museum						
Weddings:-						
Basic civil wedding Ceremony only, 10 guests max, suggest using Library, within Hall opening hours, minimal room dressing. (1 hour max)	£275.00	£55.00	£330.00	£295.00	£59.00	£354.00
Standard civil wedding Ceremony and drinks reception only, 40 guests max, all to finish by 16.30, linens provided, tea/coffee and glasses provided, use of Hall for photographs (3 hours max)	£550.00	£110.00	£660.00	£595.00	£119.00	£714.00
Enhanced civil wedding Ceremony and reception, 40 guests max (25 if sit-down catering), hirers to arrange catering, all to finish by 19.00, linens provided, tea/coffee and glasses provided, use of Hall for photographs (5 hours max)	£825.00	£165.00	£990.00	£895.00	£179.00	£1,074.00
Celebrations:-						
Standard celebration (could include birthday celebrations, baby naming, wakes, etc.) 40 guests max (25 if sit-down catering), hirers to arrange catering, all to finish by 16.30, table linen provided, tea/coffee and glasses provided, use of Hall for photographs (3 hours max)	£275.00	£55.00	£330.00	£595.00	£119.00	£714.00
Enhanced celebration (as above) 40 guests max (25 if sit-down catering), hirers to arrange catering, all to finish by 19.00, table and chair linen provided, tea/coffee and glasses provided, use of Hall for photographs (5 hours max)	£550.00	£110.00	£660.00	£895.00	£179.00	£1,074.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Tours:-			
Audio Tours	£2.00	-	£2.00
Guided Tours per head for a standard tour/children's educational session (with an MA, in opening times)	£2.25	-	£2.25
Guided Tours per head for a standard tour (with an MA, outside opening times)	£5.50	-	£5.50
Guided Tours per head for a specialist tour (with the MO, inside or outside opening times)	£11.00	-	£11.00
£ per head + expenses for a talk to an external group (with the MO, in working hours)	£35.00	-	£35.00
Room Hire:-			
Room Hire per hour - Garden Room	£22.00	£4.40	£26.40
Room hire per hour - Meeting Room	£22.00	£4.40	£26.40
Room Hire per hour - Geest Gallery	£55.00	£11.00	£66.00
Room Hire per hour - SGS, Library & Places	£55.00	£11.00	£66.00
Room Hire per hour - Complete South Wing	£77.00	£15.40	£92.40
Event Hire:-			
Event Hire - to hire Hall only for evening (5pm to 10:30pm)	£350.00	£70.00	£420.00
Event Hire - per day to hire Hall only	£550.00	£110.00	£660.00
Event Hire - per day to hire Hall & south lawn/front of hall	£675.00	£135.00	£810.00
Event Hire - per weekend (sat & sun) to hire hall only	£825.00	£165.00	£990.00
Event Hire - per weekend (sat & sun) to hire Hall & south lawn/front of hall	£925.00	£185.00	£1,110.00
Event Hire - per day to hire Hall & Gardens	£1,100.00	£220.00	£1,320.00
Event Hire - per weekend (sat & sun) to hire Hall & Gardens	£2,000.00	£400.00	£2,400.00
Castle Playing Field			
Football pitch & dressing rooms:-			
Seniors	£35.30	£7.06	£42.36
Juniors (under 16)	£20.65	£4.13	£24.78

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Audio Tours	£2.00	-	£2.00
Guided Tours per head for a standard tour/children's educational session (with an MA, in opening times)	£2.25	-	£2.25
Guided Tours per head for a standard tour (with an MA, outside opening times)	£5.50	-	£5.50
Guided Tours per head for a specialist tour (with the MO, inside or outside opening times)	£11.00	-	£11.00
£ per head + expenses for a talk to an external group (with the MO, in working hours)	£35.00	-	£35.00
Room Hire:-			
Room Hire per hour - Garden Room	£30.00	£6.00	£36.00
Room hire per hour - Meeting Room	£30.00	£6.00	£36.00
Room Hire per hour - Geest Gallery	n/a		
Room Hire per hour - SGS, Library & Places	£60.00	£12.00	£72.00
Room Hire per hour - Complete South Wing	£80.00	£16.00	£96.00
Event Hire:-			
Event Hire - to hire Hall only for evening (5pm to 10:30pm)	£400.00	£80.00	£480.00
Event Hire - per day to hire Hall only	£600.00	£120.00	£720.00
Event Hire - per day to hire Hall & south lawn/front of hall	£700.00	£140.00	£840.00
Event Hire - per weekend (sat & sun) to hire hall only	£900.00	£180.00	£1,080.00
Event Hire - per weekend (sat & sun) to hire Hall & south lawn/front of hall	£1,000.00	£200.00	£1,200.00
Event Hire - per day to hire Hall & Gardens	£1,500.00	£300.00	£1,800.00
Event Hire - per weekend (sat & sun) to hire Hall & Gardens	£2,000.00	£400.00	£2,400.00
Castle Playing Field			
Football pitch & dressing rooms:-			
Seniors	£38.10	£7.62	£45.72
Juniors (under 16)	£22.35	£4.47	£26.82

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
South Holland Centre (SHC)						
Function Hall:-						
Standard rate per hour (up to midnight)	£47.50	£9.50	£57.00	£54.63	£10.93	£65.56
raising money for charity	£39.17	£7.83	£47.00	£43.09	£8.62	£51.70
Standard set up / rehearsal rate per hour	£24.17	£4.83	£29.00	£27.80	£5.56	£33.36
Set-up/ rehearsal rate for S H based voluntary/community groups and schools or events directly raising money for charity	£19.17	£3.83	£23.00	£21.09	£4.22	£25.30
Wedding Day Special Package - access from 9.00am to 1.00am following morning	£515.00	£103.00	£618.00	£592.25	£118.45	£710.70
Sunday rate when not hiring Auditorium per hour	£85.83	£17.17	£103.00	£98.71	£19.74	£118.46
Sunday rate for rehearsals / dressing when hiring Auditorium	£25.83	£5.17	£31.00	£29.71	£5.94	£35.66
Hourly rate for usage between 12 midnight and 8.00am	£55.83	£11.17	£67.00	£64.21	£12.84	£77.06
Wednesday before 10pm only	£30.83	£6.17	£37.00	£35.46	£7.09	£42.56
Meeting Rooms:-						
Meeting Room 2	£10.83	£2.17	£13.00	£12.46	£2.49	£14.96
Lounge Bar	£16.67	£3.33	£20.00	£19.17	£3.83	£23.00
Meeting room 2 - Screening Room package (up to 4 hours usage inc. projection equipment)	£51.45	£10.29	£61.74	£59.17	£11.83	£71.00
SHC Premises Hire Auditorium:-						
Community Production Week Package - community hirers only (up to 50 hours access over 7 days inc tech supervision)	£1,500.00	£300.00	£1,800.00	£1,650.00	£330.00	£1,980.00
Single Day Auditorium Package - commercial hirers (7 hours access)	£458.33	£91.67	£550.00	£527.08	£105.42	£632.50
Single Day Auditorium Package - community hirers (7 hours access)	£320.83	£64.17	£385.00	£352.91	£70.58	£423.50
Two show Day Auditorium package - commercial hirers (11 hours access)	£720.83	£144.17	£865.00	£828.96	£165.79	£994.76
Two show Day Auditorium package - community hirers (11 hour access)	£525.00	£105.00	£630.00	£577.50	£115.50	£693.00
Standard rate - additional hours for set-up/ rehearsals - commercial hirers	£64.17	£12.83	£77.00	£73.80	£14.76	£88.56
Community rate - additional hours for set-up/ rehearsals - community hirers	£43.33	£8.67	£52.00	£47.66	£9.53	£57.20
Premium hourly rate charged after 11.00pm or for additional hours on a Sunday (all hirers)	£77.50	£15.50	£93.00	£89.13	£17.83	£106.96
Sunday Single Day Auditorium Package - commercial hirers (7 hours access)	£515.00	£103.00	£618.00	£592.25	£118.45	£710.70
Sunday rate 2-show day Auditorium Package - commercial hirers. (11 hours access)	£857.50	£171.50	£1,029.00	£986.13	£197.23	£1,183.36
Sunday Single Day Auditorium Package - community hirers (7 hours access)	£445.83	£89.17	£535.00	£490.41	£98.08	£588.50
Sunday rate 2-show day Auditorium Package - community hirers (11 hours access)	£728.88	£145.78	£874.65	£801.77	£160.35	£962.12
SHC Equipment Hire and Technical Services packages:-						
LCD projector & screen per day	£24.17	£4.83	£29.00	£27.80	£5.56	£33.36
Large portable projection screen only	£13.33	£2.67	£16.00	£15.33	£3.07	£18.40
Auditorium projector used for a live show per day	£30.00	£6.00	£36.00	£34.50	£6.90	£41.40
Auditorium projector used for a live show per community production week	£69.17	£13.83	£83.00	£76.09	£15.22	£91.30
Radio microphone each per day	£19.17	£3.83	£23.00	£22.05	£4.41	£26.46
Additional radio microphones each per production week	£39.17	£7.83	£47.00	£45.05	£9.01	£54.06

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Piano per day	£30.00	£6.00	£36.00
Piano hire per production week	£64.17	£12.83	£77.00
Follow spot single day with operator	£77.50	£15.50	£93.00
SHC Equipment Hire and Technical Services packages:-			
Follow spot per 2 show day with operator	£125.00	£25.00	£150.00
Follow spot-production week with operator	£351.67	£70.33	£422.00
Supply technical operators - commercial rate per day	£19.17	£3.83	£23.00
Supply technical operators - community rate per hour	£15.83	£3.17	£19.00
Live Sound Package- single show day with operator - commercial rate - inc up to 2 mics	£215.83	£43.17	£259.00
Live Sound Package - single show day with operator - community rate - inc up to 2 mics	£154.17	£30.83	£185.00
Live Sound Package - two show day with operator - Commercial rate - inc up to 2 mics	£334.17	£66.83	£401.00
Live Sound Package - two show day with operator - Community rate - inc up to 2 mics	£231.67	£46.33	£278.00
Live Sound Package - production week with operator - inc up to 8 mics	£853.33	£170.67	£1,024.00
Lighting Board operator - production week package	£514.50	£102.90	£617.40
South Holland Centre Special Events - Cinema income:-			
2D Matinee ticket	£5.00	£1.00	£6.00
2D Evening full price ticket	£5.83	£1.17	£7.00
2D Evening concession ticket	£5.00	£1.00	£6.00

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Piano per day	£34.50	£6.90	£41.40
Piano hire per production week	£73.80	£14.76	£88.56
Follow spot single day with operator	£89.13	£17.83	£106.96
SHC Equipment Hire and Technical Services packages:-			
Follow spot per 2 show day with operator	£143.75	£28.75	£172.50
Follow spot-production week with operator	£404.42	£80.88	£485.30
Supply technical operators - commercial rate per day	£22.05	£4.41	£26.46
Supply technical operators - community rate per hour	£17.41	£3.48	£20.90
Live Sound Package- single show day with operator - commercial rate - inc up to 2 mics	£248.21	£49.64	£297.86
Live Sound Package - single show day with operator - community rate - inc up to 2 mics	£169.59	£33.92	£203.50
Live Sound Package - two show day with operator - Commercial rate - inc up to 2 mics	£384.30	£76.86	£461.16
Live Sound Package - two show day with operator - Community rate - inc up to 2 mics	£254.84	£50.97	£305.80
Live Sound Package - production week with operator - inc up to 8 mics	£981.33	£196.27	£1,177.60
Lighting Board operator - production week package	£591.68	£118.34	£710.02
South Holland Centre Special Events - Cinema income:-			
2D Matinee ticket	£5.83	£1.17	£7.00
2D Evening full price ticket	£6.67	£1.33	£8.00
2D Evening concession ticket	£5.83	£1.17	£7.00

<u>Ayscoughfee Leisure</u>			
Casual Bowls (2 hours)	£3.50	£0.70	£4.20
Casual Bowls (1 hour)	£1.92	£0.38	£2.30
Putting Adult	£2.00	£0.40	£2.40
Putting Junior - per hour	£1.17	£0.23	£1.40
Croquet Adult- per hour	£3.33	£0.67	£4.00
Croquet Concession- per hour	£2.08	£0.42	£2.50
Croquet returnable deposit for equipment	£10.00	£2.00	£12.00

Casual Bowls (2 hours)	£3.85	£0.77	£4.62
Casual Bowls (1 hour)	£2.11	£0.42	£2.53
Putting Adult	£2.16	£0.43	£2.59
Putting Junior - per hour	£1.26	£0.25	£1.51
Croquet Adult- per hour	£3.60	£0.72	£4.32
Croquet Concession- per hour	£2.25	£0.45	£2.70
Croquet returnable deposit for equipment	£10.80	£2.16	£12.96

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Halley Stewart Playing Field			
SUFC - Football pitch and dressing room	£91.80	£18.36	£110.15
Football Pitch - unauthorised use	£122.25	£24.45	£146.70
Sunday/local league football pitch/dressing room	£64.95	£12.99	£77.94
Field-Training session (2 hours)	£39.85	£7.97	£47.82
Training session (1 hours)	£19.95	£3.99	£23.94
Training session (3 hours)	£59.80	£11.96	£71.76
Juniors (under 16)	£21.40	£4.28	£25.68
SUFC - Academy football match	£42.90	£8.58	£51.48
Floodlights - per hour	£65.30	£13.06	£78.35
Commercial events (price on application - negotiated between 10% - 30% on case by case basis)	-	-	-
Use of local charities / community for fund raising-Basic (price on application - on case by case basis)	-	-	-
Use of local charities / community for fund raising-plus music (full day)	-	-	-
Use of local charities / community for fund raising-plus music (half day or an evening)	-	-	-

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Halley Stewart Playing Field			
SUFC - Football pitch and dressing room	£101.00	£20.20	£121.19
Football Pitch - unauthorised use	£134.45	£26.89	£161.34
Sunday/local league football pitch/dressing room	£71.45	£14.29	£85.74
Field-Training session (2 hours)	£43.85	£8.77	£52.62
Training session (1 hours)	£21.95	£4.39	£26.34
Training session (3 hours)	£65.80	£13.16	£78.96
Juniors (under 16)	£23.50	£4.70	£28.20
SUFC - Academy football match	£47.20	£9.44	£56.64
Floodlights - per hour	£71.80	£14.36	£86.15
Commercial events (price on application - negotiated between 10% - 30% on case by case basis)	-	-	-
Use of local charities / community for fund raising-Basic (price on application - on case by case basis)	-	-	-
Use of local charities / community for fund raising-plus music (full day)	-	-	-
Use of local charities / community for fund raising-plus music (half day or an evening)	-	-	-

Monks House Playing Field			
Monks House Playing Field-Football pitch & dressing rooms	-	-	-
Monks House Playing Field-Seniors	£35.30	£7.06	£42.36
Monks House Playing Field-Juniors	£20.65	£4.13	£24.78
Monks House School			

Monks House Playing Field			
Monks House Playing Field-Football pitch & dressing rooms	-	-	-
Monks House Playing Field-Seniors	£38.80	£7.76	£46.56
Monks House Playing Field-Juniors	£22.75	£4.55	£27.30
Monks House School			

Allotments			
Full Allotment Low Fulney	£41.00	-	£41.00
Half Allotment Low Fulney	£21.00	-	£21.00
Full Allotment Horseshoe	£41.00	-	£41.00
Half Allotment Horseshoe	£21.00	-	£21.00

Allotments			
Full Allotment Low Fulney	£45.10	-	£45.10
Half Allotment Low Fulney	£23.10	-	£23.10
Full Allotment Horseshoe	£45.10	-	£45.10
Half Allotment Horseshoe	£23.10	-	£23.10

Housing

Housing of Multiple Occupation (HMO) Licensing			
HMO Licensing - Mandatory (valid for 5 yrs)	£660.00	-	£660.00
HMO licence per room above 5 beds	£60.00	-	£60.00
HMO Licence variation	£120.00	-	£120.00

Housing of Multiple Occupation (HMO) Licensing			
HMO Licensing - Mandatory (valid for 5 yrs)	£690.00	-	£690.00
HMO licence per room above 5 beds	£65.00	-	£65.00
HMO Licence variation	£125.00	-	£125.00

Next Steps Accommodation Program			
33A Little London - Per Room Per Week	£158.20	-	£158.20
296 Park Road - Per Room Per Week	£159.57	-	£159.57
20 Carrington Drive - Per Room Per Week	£158.92	-	£158.92

Next Steps Accommodation Program			
33A Little London - Per Room Per Week	£163.41	-	£163.41
296 Park Road - Per Room Per Week	£170.38	-	£170.38
20 Carrington Drive - Per Room Per Week	£165.39	-	£165.39

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Planning Fees						
Planning Fees (6 December 2023)						
Erection of dwellings (site area) - Not more than 0.5 hectares				£578 for each 0.1 hectare (or part thereof)		£578 for each 0.1 hectare (or part thereof)
Erection of dwellings (site area) - Between 0.5 hectares and 2.5 hectares				£624 for each 0.1 hectare (or part thereof)		£624 for each 0.1 hectare (or part thereof)
Erection of dwellings (outline) - up to 2.5 hectares	£462 per 0.1 hectares	-	£462 per 0.1 hectares	-	-	-
Erection of dwellings (site area) - over 2.5 hectares	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a maximum of £125,000)	-	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a maximum of £125,000)	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500		£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500
Erection of Buildings (not dwellinghouses) - Not more than 1 hectare	-	-	-	£578 for each 0.1 hectare (or part thereof)		£578 for each 0.1 hectare (or part thereof)
Erection of Buildings (not dwellinghouses) - Between 1 hectare and 2.5 hectares	-	-	-	£624 for each 0.1 hectare (or part thereof)		£624 for each 0.1 hectare (or part thereof)
Erection of Buildings (not dwellinghouses) - More than 2.5 hectares	-	-	-	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500		£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500
Erection of dwellings (full or reserved matters) - Not more than 10 new dwellings	£462 per dwelling	-	£462 per dwelling	£578 for each dwellinghouse		£578 for each dwellinghouse
Erection of dwellings (full or reserved matters) - Between 10 and 50 dwellings	-	-	-	£624 for each dwellinghouse		£624 for each dwellinghouse
Erection of dwellings (full or reserved matters) - more than 50 dwellings	£22,859 plus an additional £138 for each dwelling in excess of 50 dwellings (subject to a maximum charge of £300,000)	-	£22,859 plus an additional £138 for each dwelling in excess of 50 dwellings (subject to a maximum charge of £300,000)	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000		£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000
Householder Application: -Alterations, extensions, garages, fences, gates etc (includes domestic solar panels & domestic wind turbines) - one dwelling affected	£206.00	-	£206.00	£258.00	-	£258.00
Householder Application: -Alterations, extensions, garages, fences, gates etc (includes domestic solar panels & domestic wind turbines) - two or more dwellings affected	£407.00	-	£407.00	£509.00	-	£509.00
New vehicular access	£234.00	-	£234.00	£293.00	-	£293.00
Buildings other than dwellings (outline) - up to 1 hectares	£462 per 0.1 hectares	-	£462 per 0.1 hectares	£578 for each 0.1 hectare (or part thereof)		£578 for each 0.1 hectare (or part thereof)
Buildings other than dwellings (outline) - Between 1 hectares and 2.5 hectares				£624 for each 0.1 hectare (or part thereof)		£624 for each 0.1 hectare (or part thereof)
Buildings other than dwellings (outline) - over 2.5 hectares	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a max of 150,000)	-	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a max of 150,000)	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares. Maximum fee of £202,500		£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares. Maximum fee of £202,500

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- 40 square metres or less of new floor space	£234.00	-	£234.00	£293.00	-	£293.00
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- in between 40 and 75 square metres of new floor space	£462.00	-	£462.00	£0.00	-	£0.00
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- in between 40 and 1,000 square metres of new floor space	-	-	-	£578 for each 75 square metres (or part thereof)	-	£578 for each 75 square metres (or part thereof)
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- in between 75 and 3750 square metres of new floor space	£462 per each area of 75 square metres of new floor space created	-	£462 per each area of 75 square metres of new floor space created	-	-	-
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- in between 1,000 and 3,750 square metres of new floor space	-	-	-	£624 for each 75 square metres (or part thereof)	-	£624 for each 75 square metres (or part thereof)
Buildings other than dwellings (Full and reserved matters) (includes non-domestic solar panels on roof & non-domestic wind turbines)- over 3750 square metres of new floor space	£22859 plus an additional £138 for each 75 square metres of new floor space above 3750 square metres (subject to maximum charge of £300,000)	-	£22859 plus an additional £138 for each 75 square metres of new floor space above 3750 square metres (subject to maximum charge of £300,000)	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres Maximum fee of £405,000	-	£30,680 + £186 for each additional 75 square metres (or part thereof) in excess of 3,750 square metres Maximum fee of £405,000
Change of use of buildings to dwellings - where there is 10 or less new dwellings to be created	-	-	-	£578 for each dwelling	-	£578 for each dwelling
Change of use of buildings to dwellings - where there is between 10 and 50 new dwellings to be created	-	-	-	£624 for each dwelling	-	£624 for each dwelling
Change of use of buildings to dwellings - where there is 50 or less new dwellings to be created	£462 for each dwelling	-	£462 for each dwelling	-	-	-
Change of use of buildings to dwellings - where there is 50 or more new dwellings to be created	£22,859 plus an additional £138 for each dwelling created in excess of 50 dwellings (subject to a maximum charge of 300,000)	-	£22,859 plus an additional £138 for each dwelling created in excess of 50 dwellings (subject to a maximum charge of 300,000)	£30,860 + £186 for each additional dwellinghouse in excess of 50. Maximum fee of £405,000	-	£30,860 + £186 for each additional dwellinghouse in excess of 50. Maximum fee of £405,000
Other changes of use - material change in the use of a building or land	£462.00	-	£462.00	£578.00	-	£578.00
Erection of Agricultural Buildings - other than greenhouses (outline) - up to 2.5 hectares	£462.00	-	£462.00	£578.00	-	£578.00
Erection of Agricultural Buildings - other than greenhouses (outline) - over 2.5 hectares	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a maximum charge of 150,000)	-	£11,432 plus an additional £138 for each 0.1 hectare above 2.5 hectares (subject to a maximum charge of 150,000)	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares. Maximum fee of £202,500	-	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares. Maximum fee of £202,500
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - 465 square metres or less of new floor area created	£96.00	-	£96.00	£120.00	-	£120.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - in between 465 and 540 square metres of new floor area created	£462.00	-	£462.00	£578.00	-	£578.00
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - in between 540 and 1,000 square metres of new floor area created	-	-	-	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	-	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - in between 540 and 4215 square metres of new floor area created	£462 for first 540 square metres of floor space created plus an additional £462 for each 75 square metres in excess of 540 square metres	-	£462 for first 540 square metres of floor space created plus an additional £462 for each 75 square metres in excess of 540 square metres	-	-	-
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - in between 1,000 and 4,215 square metres of new floor area created	-	-	-	£624 for first 1,000 sq m +	-	£624 for first 1,000 sq m +
Erection of Agricultural Buildings - other than greenhouses (full and reserved matters) - over 4,215 square metres	£22,859 plus an additional £138 for each 75 square metres in excess of 4215 square metres (subject to a maximum charge of £300,000)	-	£22,859 plus an additional £138 for each 75 square metres in excess of 4215 square metres (subject to a maximum charge of £300,000)	£30,860 + £186 for each additional square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000	-	£30,860 + £186 for each additional square metres (or part thereof) in excess of 4,215 square metres Maximum fee of £405,000
Erection of glasshouse on land used for agricultural purposes - under 465 square metres of gross floor area	£96.00	-	£96.00	£120.00	-	£120.00
Erection of glasshouse on land used for agricultural purposes - over 465 square metres of gross floor area	£2,580.00	-	£2,580.00	-	-	£0.00
Erection of glasshouse on land used for agricultural purposes - in between 465 and 1,000 square metres of gross floor area	£0.00	-	£0.00	£3,225.00	-	£3,225.00
Erection of glasshouse on land used for agricultural purposes - over 1,000 square metres	£0.00	-	£0.00	£3,483.00	-	£3,483.00
Erection, alteration or replacement of plant machinery (includes free standing non domestic solar panels, and non domestic wind turbines) - where the site area does not exceed 1 hectares	0	-	0	£578 for each 0.1 hectare (or part thereof)	-	£578 for each 0.1 hectare (or part thereof)
Erection, alteration or replacement of plant machinery (includes free standing non domestic solar panels, and non domestic wind turbines) - where the site area is more than 1 hectare but not more than 5 hectares	0	-	0	£624 for each 0.1 hectare (or part thereof)	-	£624 for each 0.1 hectare (or part thereof)
Erection, alteration or replacement of plant machinery (includes free standing non domestic solar panels, and non domestic wind turbines) - where the site area does not exceed 5 hectares	£462.00	-	£462.00	-	-	-
Erection, alteration or replacement of plant machinery (includes free standing non domestic solar panels, and non domestic wind turbines) - where the site area exceeds 5 hectares	£22,859 plus an additional £138 for each 0.1 hectare in excess of 5 hectares (subject to a max chg of £300,000)	-	£22,859 plus an additional £138 for each 0.1 hectare in excess of 5 hectares (subject to a max chg of £300,000)	£30,860 + £186 for each additional 0.1 hectares (or part thereof) in excess of 5 hectares Maximum fee of £405,000	-	£30,860 + £186 for each additional 0.1 hectares (or part thereof) in excess of 5 hectares Maximum fee of £405,000
Advertisements - on business premises	£132 (attached to premises)	-	£132 (attached to premises)	£165 (attached to premises)	-	£165 (attached to premises)
Advertisements - for business premises	£132 (if sign can be seen from premises)	-	£132 (if sign can be seen from premises)	£165 (if sign can be seen from premises)	-	£165 (if sign can be seen from premises)
Advertisements - all other adverts	£462 (if sign cannot be seen from premises)	-	£462 (if sign cannot be seen from premises)	£578 (if sign cannot be seen from premises)	-	£578 (if sign cannot be seen from premises)

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Car parks, service roads or other accesses (for existing uses)	£234.00		£234.00	£293.00	-	£293.00
Waste - Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals - Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)		£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)		£316 for each 0.1 hectare (or part thereof)
Waste - Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals - More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000		£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300		£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares Maximum fee of £105,300
Operations connected with exploratory drilling for oil or natural gas - Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)		£508 for each 0.1 hectare (or part thereof)	£686 for each 0.1 hectare (or part thereof)		£686 for each 0.1 hectare (or part thereof)
Operations connected with exploratory drilling for oil or natural gas - More than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000		£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000		£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares. Maximum fee of £405,000
Operations (other than exploratory drilling) for the winning and working of oil or natural gas - Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)		£257 for each 0.1 hectare (or part thereof)	£347 for each 0.1 hectare (or part thereof)		£347 for each 0.1 hectare (or part thereof)
Operations (other than exploratory drilling) for the winning and working of oil or natural gas - More than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000		£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300		£52,002 + additional £204 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
Other operations (winning & working of minerals) excluding oil and natural gas - Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)		£234 for each 0.1 hectare (or part thereof)	£316 for each 0.1 hectare (or part thereof)		£316 for each 0.1 hectare (or part thereof)
Other operations (winning & working of minerals) excluding oil and natural gas - More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000		£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300		£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares Maximum fee of £105,300
Other operations - any other operation not covered by the categories above	£234 per 0.1 hectare of the site (subject to a maximum charge of £2,028)		£234 per 0.1 hectare of the site (subject to a maximum charge of £2,028)	£293 for each 0.1 hectare (or part thereof). Maximum fee of £2,535		£293 for each 0.1 hectare (or part thereof). Maximum fee of £2,535
Agricultural/Demolition Determination	£96.00	-	£96.00	£120.00	-	£120.00
Discharge of Condition Compliance - where the condition relates to an application for extension or alteration to a dwelling house	£34.00	-	£34.00	£43.00	-	£43.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Discharge of Condition Compliance - where the condition relates to any other form of application	£116.00	-	£116.00	£145.00	-	£145.00
Renewal of temporary permission/modification of conditions - 73 Modification (before implementation)	£234.00	-	£234.00	£293.00	-	£293.00
Renewal of temporary permission/modification of conditions - 73A Continuation (implemented)	£234.00	-	£234.00	£293.00	-	£293.00
Lawful Use Certificates - Section 191 (existing) Clarification of lawful use (existing)	Contact Planning for clarification of fee	-	Contact Planning for clarification of fee	Same as equivalent planning application fee - Contact Planning for clarification	-	Same as equivalent planning application fee - Contact Planning for clarification
Lawful Use Certificates - Section 192 (proposed) Enquiry if they need permission (proposed)	Contact Planning for clarification of fee	-	Contact Planning for clarification of fee	Half the normal planning application fee	-	Half the normal planning application fee
Wind Turbines (non domestic)	Contact Planning for clarification of fee	-	Contact Planning for clarification of fee	(1) Where the site area is less than 1 hectare, £578 for each 0.1 hectare (or part thereof) of the site area. (2) Where the site area is at least 1 hectare but does not exceed 5 hectares, £624 for each 0.1 hectare (or part thereof) of the site area. (3) Where the site area exceeds 5 hectares, £30,860 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £405,000.	-	(1) Where the site area is less than 1 hectare, £578 for each 0.1 hectare (or part thereof) of the site area. (2) Where the site area is at least 1 hectare but does not exceed 5 hectares, £624 for each 0.1 hectare (or part thereof) of the site area. (3) Where the site area exceeds 5 hectares, £30,860 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of £405,000.
Non-material amendment (following granting of planning permission) - Householder	£34.00	-	£34.00	£43.00	-	£43.00
Non-material amendment (following granting of planning permission) - Other developments	£234.00	-	£234.00	£293.00	-	£293.00
Prior Approval Applications - Larger Home Extension	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Agriculture and Forestry buildings & operations	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Communications	£462.00	-	£462.00	£578.00	-	£578.00
Prior Approval Applications - Change of use	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Change of use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	£96.00	-	£96.00	£125 for each dwellinghouse	-	£125 for each dwellinghouse
Prior Approval Applications - Where in conjunction with Building Works	£206.00	-	£206.00	£258.00	-	£258.00
Prior Approval Applications - Collection facility within the curtilage of a shop	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Temporary Buildings or use associated with commercial Film-Making	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Year	£96.00	-	£96.00	£120.00	-	£120.00
Prior Approval Applications - Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	£96.00	-	£96.00	£120.00	-	£120.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Prior Approval Applications - Erection, extension, or alteration of a university building	£96.00	-	£96.00
Prior Approval Applications - Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc	£96.00	-	£96.00
Prior Approval Applications - Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	-	-	-
Prior Approval Applications - Construction of new dwellinghouses - Not more than 10 dwellings	-	-	-
Prior Approval Applications - Construction of new dwellinghouses - Between 10 and 50 dwellings	-	-	-
Prior Approval Applications - Construction of new dwellinghouses - Not more than 50 dwellings	£334 for each dwellinghouse		£334 for each dwellinghouse
Prior Approval Applications - Construction of new dwellinghouses - More than 50 dwellings	£16,525 +£100 for each dwellinghouse in excess of 50 - Maximum fee of £300,000		£16,525 +£100 for each dwellinghouse in excess of 50 - Maximum fee of £300,000
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £462 due		Full fee due or if full fee already paid then £462 due
Application for removal or variation of a condition following grant of planning permission	£234.00		£234.00
Request for confirmation that one or more planning conditions have been complied with	£34 per request for Householder otherwise £116 per request		£34 per request for Householder otherwise £116 per request
Prior Approval Applications - All types	£96.00	-	£96.00
Application for Permission in Principle	£402 for each 0.1 hectare (or part thereof)		£402 for each 0.1 hectare (or part thereof)
Application under Section 257 for diversion of Public Right of Way	£2500 (Developer may be required to pay additional costs such as advertising)		£2500 (Developer may be required to pay additional costs such as advertising)
High Hedge Complaint	£200.00		£200.00

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Prior Approval Applications - Erection, extension, or alteration of a university building	£120.00	-	£120.00
Prior Approval Applications - Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc	£120.00	-	£120.00
Prior Approval Applications - Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	£120.00	-	£120.00
Prior Approval Applications - Construction of new dwellinghouses - Not more than 10 dwellings	£418 for each dwellinghouse		£418 for each dwellinghouse
Prior Approval Applications - Construction of new dwellinghouses - Between 10 and 50 dwellings	£451 for each dwellinghouse		£451 for each dwellinghouse
Prior Approval Applications - Construction of new dwellinghouses - Not more than 50 dwellings	-	-	-
Prior Approval Applications - Construction of new dwellinghouses - More than 50 dwellings	£22,309 + £135 for each dwellinghouse in excess of 50 - Maximum fee of £405,000		£22,309 + £135 for each dwellinghouse in excess of 50 - Maximum fee of £405,000
Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then £578 due		Full fee due or if full fee already paid then £578 due
Application for removal or variation of a condition following grant of planning permission	£293.00		£293.00
Request for confirmation that one or more planning conditions have been complied with	£43 per request for householder otherwise £145 per request		£43 per request for householder otherwise £145 per request
Prior Approval Applications - All types	£120.00	-	£120.00
Application for Permission in Principle	£503 for each 0.1 hectare (or part thereof)		£503 for each 0.1 hectare (or part thereof)
Application under Section 257 for diversion of Public Right of Way	£3500 (Developer may be required to pay additional costs such as advertising)		£3500 (Developer may be required to pay additional costs such as advertising)
High Hedge Complaint	£293.00		£293.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Discretionary Planning & Development Charges			
Planning Application information searches - flat cost per site to include copy of decision notices			
Production of Plans for consultation and inspection A0 size (841mm x 1189mm)			
Production of Plans for consultation and inspection A1 size (841mm x 594mm)			
Production of Plans for consultation and inspection A2 size (420mm x 594mm)			
Production of Plans for consultation and inspection A3 size (297mm x 420mm) Black & White			
Production of Plans for consultation and inspection A3 size (297mm x 420mm) Colour			
Production of Plans for consultation and inspection A4 size (297mm x 210mm) Black & White			
Production of Plans for consultation and inspection A4 size (297mm x 210mm) Colour			
Administration charge where requests for documents/information exceed 30minutes of Technical Support time.			
Adopted South East Lincolnshire Local Plan Postage & Packaging			
Copy of Tree Preservation Orders			
Copies of Local Development Schemes If invoice is required for any of above services			
Administrative charge - Cheque payments, hard copy applications etc (see note)			
Handling fee for invalid planning application (Major development)			
Handling fee for invalid planning application (Non-Major development)			

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Planning Application information searches - flat cost per site to include copy of decision notices	£29.42	£5.88	£35.30
Production of Plans for consultation and inspection A0 size (841mm x 1189mm)	£3.97	£0.79	£4.77
Production of Plans for consultation and inspection A1 size (841mm x 594mm)	£2.03	£0.41	£2.44
Production of Plans for consultation and inspection A2 size (420mm x 594mm)	£0.97	£0.19	£1.17
Production of Plans for consultation and inspection A3 size (297mm x 420mm) Black & White	£0.27	£0.05	£0.32
Production of Plans for consultation and inspection A3 size (297mm x 420mm) Colour	£0.62	£0.12	£0.74
Production of Plans for consultation and inspection A4 size (297mm x 210mm) Black & White	£0.09	£0.02	£0.11
Production of Plans for consultation and inspection A4 size (297mm x 210mm) Colour	£0.17	£0.03	£0.21
Administration charge where requests for documents/information exceed 30minutes of Technical Support time.	£7.16	£1.43	£8.59
Adopted South East Lincolnshire Local Plan Postage & Packaging	£74.82	£14.96	£89.78
Copy of Tree Preservation Orders	£6.36	£1.27	£7.63
Copies of Local Development Schemes If invoice is required for any of above services	£0.00 -		£0.00
Administrative charge - Cheque payments, hard copy applications etc (see note)	£19.72 -		£19.72
Handling fee for invalid planning application (Major development)	£6.25		£6.25
Handling fee for invalid planning application (Non-Major development)	£25.00 -		£25.00
	£100.00 -		£100.00
	£50.00 -		£50.00

First Homes Fees (per plot)			
First Homes Administration Fee		-	

First Homes Fees (per plot)			
First Homes Administration Fee	£150.00 -		£150.00

S106 Monitoring Fees			
Minor Developments – less than 10 residential units and where the gross floor space to be built is up to 1,000 square metres, or where the site area is less than 1 hectare. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of less than 0.5 hectares is classed as a minor development.	£1,650.00	-	£1,650.00
Small scale Major Developments – 10-199 residential units (inclusive) and where the gross floor space to be built is 1,000 – 9,999 square metres, or where the site area is 1 hectare and less than 2 hectares. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of between 0.5 hectares and less than 4 hectares is classed as a small scale major development.	£2,750.00	-	£2,750.00
Large scale Major Developments – 200 or more residential units and where the gross floor space to be built is 10,000 square metres or more, or where the site area is 2 hectares or more. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of 4 hectares or more is classed as a large scale major development.	£3,800.00	-	£3,800.00
Deeds of Variations – For all Deeds of Variation agreements.	£400.00	-	£400.00

S106 Monitoring Fees			
Minor Developments – less than 10 residential units and where the gross floor space to be built is up to 1,000 square metres, or where the site area is less than 1 hectare. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of less than 0.5 hectares is classed as a minor development.	£1,750.00 -		£1,750.00
Small scale Major Developments – 10-199 residential units (inclusive) and where the gross floor space to be built is 1,000 – 9,999 square metres, or where the site area is 1 hectare and less than 2 hectares. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of between 0.5 hectares and less than 4 hectares is classed as a small scale major development.	£2,915.00 -		£2,915.00
Large scale Major Developments – 200 or more residential units and where the gross floor space to be built is 10,000 square metres or more, or where the site area is 2 hectares or more. Where the number of dwellings to be constructed or floor area proposed is not given in the application, a site area of 4 hectares or more is classed as a large scale major development.	£4,028.00 -		£4,028.00
Deeds of Variations – For all Deeds of Variation agreements.	£424.00		

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Confirmation of compliance with Section 106 planning obligations (desktop assessment)* per property	£72.00	£18.00	£90.00
Compliance checks on subsequent properties	£0.00	-	£0.00
*Site Visit associated with Confirmation of Compliance with Section 106 planning obligations	£88.00	£22.00	£110.00

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Confirmation of compliance with Section 106 planning obligations (desktop assessment)* per property	£88.00	£22.00	£110.00
Compliance checks on subsequent properties	£27.50	-	£27.50
*Site Visit associated with Confirmation of Compliance with Section 106 planning obligations	£93.20	£23.30	£116.50

Pre-Application Advice Fees			
Householder development including alterations and extensions.			
Change of use including siting of caravans.			
Development of 1-10 dwellings, or residential development on sites of less than 0.50 ha including changes of use to residential.			
Development of 11-50 dwellings, or residential development on sites of over 0.50 ha but less than 1.0 ha including changes of use to residential.			
Development of 51+ dwellings, or residential development on sites of more than 1.0 including changes of use to residential.			
Non residential development up to 499 square metres floor area or 0.50 hectare site area.			
Non residential development of over 500 and 999 square metres floor area or between 0.51 and 1.0 hectares site area.			
Non residential development of over 1000 and 4999 square metres floor area or between 1.1 and 2.0 hectares site area.			
Non residential development of over 5000 square metres floor area or over 2.1 hectares site area.			
Alterations to non-residential development where no new floor area space is created.			
Listed Building Advice			

	£81.67	£16.33	£98.00
	£191.67	£38.33	£230.00
Based on no. of dwellings; £212.50 for 1st dwelling; plus £125 for each additional dwelling. Based on site area i.e. principle only, £212.50 for 0.1ha; plus £125 for each additional 0.1ha (or part thereof).	£42.50 initially; £25 for each additional dwelling or 0.1ha	Based on no. of dwellings; £255 for 1st dwelling; plus £150 for each additional dwelling. Based on site area i.e. principle only, £255 for 0.1ha; plus £150 for each additional 0.1ha (or part thereof).	
Based on no. of dwellings; £1,400 for the 11th dwelling plus £62.50 for each additional dwelling to a maximum of £2,500. Based on site area i.e. principle only; £1,400 for 0.5ha; plus £125 for each additional 0.1ha (or part thereof).	£280 initially; £12.50 for each additional dwelling or £25 per 0.1ha	Based on no. of dwellings; £1,680 for the 11th dwelling plus £75 for each additional dwelling to a maximum of £3,000. Based on site area i.e. principle only; £1,680 for 0.5ha; plus £150 for each additional 0.1ha (or part thereof).	
£3,333.33 Although Planning Performance Agreement encouraged.	£666.67	£4,000 Although Planning Performance Agreement encouraged.	
	£191.67	£38.33	£230.00
£237.50 for 500sqm or 0.5ha plus £120.83 for each additional 100m ² ; or £120.83 for each 0.1ha (or part thereof)	47.5 initially, plus £24.17 per additional 100m ² or 0.1ha	£285 for 500sqm or 0.5ha plus £145 for each additional 100m ² ; or £145 for each 0.1ha (or part thereof)	
£841.67 for 1000m ² plus £120.83 for each additional 1000m ² or 0.1ha	168.33 initially, plus £24.17 for each additional 1000m ² or 0.1ha	£1,010 for 1000m ² plus £145 for each additional 1000m ² or 0.1ha	
£2,395.83 Although Planning Performance Agreement encouraged.	£479.17	£2,875 Although Planning Performance Agreement encouraged.	
	£96.67	£19.33	£116.00
	£115.00	£23.00	£138.00

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Variation or removal of planning conditions			
Telecommunication Development			
Advertisements			
Hazardous Substances Consent			
Any other proposals not captured by the above			

Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
£76.67	£15.33	£92.00
£76.67	£15.33	£92.00
£76.67	£15.33	£92.00
£115.00	£23.00	£138.00
£191.67	£38.33	£230.00

Building Control

Land Charges			
LLC1	£22.00	-	£22.00
Personal search (additional Con29 Questions)	£93.00	£18.60	£111.60
Con29O - Questions 4 to 21 per question	£10.00	£2.00	£12.00
Con29O - Question 22 (commons land)	£15.00	£3.00	£18.00
Additional Parcel of land	£10.67	£2.13	£12.80
Submitters Own Ques	£20.00	£4.00	£24.00

	£23.50	-	£23.50
	£98.60	£19.72	£118.32
	£11.00	£2.20	£13.20
	£16.00	£3.20	£19.20
	£11.40	£2.28	£13.68
	£22.00	£4.40	£26.40

Building Control Fees			
Building control fees are charged on a case by case basis			
Inspection Charges hourly rate	£60.45	£12.09	£72.54
Building Control Consultancy hourly rate	£60.45	£12.09	£72.54

	£65.00	£13.00	£78.00
	£65.00	£13.00	£78.00

Street Naming and Numbering Charges			
Existing Addresses (or addresses on new developments where schedules of numbering scheme have already been agreed and issued):-			
Renaming/renumbering/adding name to an already numbered property	£40.00	-	£40.00
Development renumbering due to change in layout (plot numbers or positions)	£25.00 per plot requiring numbering	-	£25.00 per plot requiring numbering
Renaming/Renumbering of street where requested by residents	Fees dependent on number of properties (see fees for new addresse below)	-	Fees dependent on number of properties (see fees for new addresse below)
New Addresses (new plots added to an existing street):-			
Naming/Numbering of up to 5 new properties	£40.00 per plot (capped at £120.00)	-	£40.00 per plot (capped at £120.00)
Naming/Numbering from 6 to 25 new properties	£120.00 plus £15.00 per plot (capped at £350.00)	-	£120.00 plus £15.00 per plot (capped at £350.00)
Naming/Numbering from 26 to 75 new properties	£120.00 plus £10.00 per plot (capped at £750.00)	-	£120.00 plus £10.00 per plot (capped at £750.00)
Naming/Numbering of more than 75 properties	Price on application	-	Price on application
Naming/Numbering following conversion of existing property to alternative configuration	£40.00 plus £10.00 per property	-	£40.00 plus £10.00 per property
Re-issue of an address for a replacement dwelling	£50.00	-	£50.00
New Addresses (new plots combined with creation of new streets(S)):-			
Additional charge where new street names required	£100.00 up to 5 new street names plus £10.00 per additional street thereafter	-	£100.00 up to 5 new street names plus £10.00 per additional street thereafter

	£40.00	-	£40.00
	£25.00 per plot requiring numbering	-	£25.00 per plot requiring numbering
	Fees dependent on number of properties (see fees for new addresse below)	-	Fees dependent on number of properties (see fees for new addresse below)
	£40.00 per plot (capped at £120.00)	-	£40.00 per plot (capped at £120.00)
	£120.00 plus £15.00 per plot (capped at £350.00)	-	£120.00 plus £15.00 per plot (capped at £350.00)
	£120.00 plus £10.00 per plot (capped at £750.00)	-	£120.00 plus £10.00 per plot (capped at £750.00)
	Price on application	-	Price on application
	£40.00 plus £10.00 per property	-	£40.00 plus £10.00 per property
	£50.00	-	£50.00
	£100.00 up to 5 new street names plus £10.00 per additional street thereafter	-	£100.00 up to 5 new street names plus £10.00 per additional street thereafter

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

2023/24

2024/25

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Sales of Registers			
Full register - data format	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)	-	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)
Full register - printed format	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries);	-	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries);
Overseas electors list - data format	£20 plus £1.50 for each 100 entries (or remaining part of 100 entries)	-	£20 plus £1.50 for each 100 entries (or remaining part of 100 entries)
Overseas electors list - printed format	£10 plus £5.00 for each 100 entries (or remaining part of 100 entries)	-	£10 plus £5.00 for each 100 entries (or remaining part of 100 entries)
Edited register - data format	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)	-	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)
Edited register - printed format	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries)	-	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries)
Marked Registers	£10.00 plus £2.00 for printed and £1 for data versions per 1000 entries	-	£10.00 plus £2.00 for printed and £1 for data versions per 1000 entries

Service Provided	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Sales of Registers			
Full register - data format	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)	-	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)
Full register - printed format	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries);	-	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries);
Overseas electors list - data format	£20 plus £1.50 for each 100 entries (or remaining part of 100 entries)	-	£20 plus £1.50 for each 100 entries (or remaining part of 100 entries)
Overseas electors list - printed format	£10 plus £5.00 for each 100 entries (or remaining part of 100 entries)	-	£10 plus £5.00 for each 100 entries (or remaining part of 100 entries)
Edited register - data format	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)	-	£20.00 plus £1.50 for each 1000 entries (or remaining part of 1000 entries)
Edited register - printed format	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries)	-	£10.00 plus £5.00 for each 1000 entries (or remaining part of 1000 entries)
Marked Registers	£10.00 plus £2.00 for printed and £1 for data versions per 1000 entries	-	£10.00 plus £2.00 for printed and £1 for data versions per 1000 entries

SOUTH HOLLAND DISTRICT COUNCIL - TABLE OF FEES AND CHARGES

Appendix 4

Service Provided	2023/24			2024/25		
	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT	Fee Exclusive of VAT	VAT 20%	Fee Inclusive of VAT
Car Parking						
Car Park Monthly Permit						
<i>Purchase from ticket machine or Via Apcoa Connect App</i>						
Shopper pass monthly permit - Vine Street				£15.00	-	£15.00
Shopper pass monthly permit - Swimming Pool				£15.00	-	£15.00
Shopper pass monthly permit - Victoria Street				£15.00	-	£15.00
Shopper pass monthly permit - Holbeach Boston Road				£15.00	-	£15.00
Commuter/Worker pass monthly permit - Victoria Street				£25.00	-	£25.00
Commuter/Worker pass monthly permit - Winfrey Avenue				£25.00	-	£25.00
Commuter/Worker pass monthly permit - Holland road				£25.00	-	£25.00
Commuter/Worker pass monthly permit - The Vista				£25.00	-	£25.00
Commuter/Worker pass monthly permit - Holbeach Boston Road				£25.00	-	£25.00
Car Park Quarterly Permit:-						
<i>Purchase direct from SHDC</i>						
Shopper pass monthly permit - Vine Street				£45.00	-	£45.00
Shopper pass monthly permit - Swimming Pool				£45.00	-	£45.00
Shopper pass monthly permit - Victoria Street				£45.00	-	£45.00
Shopper pass monthly permit - Holbeach Boston Road				£45.00	-	£45.00
Commuter/Worker pass monthly permit - Victoria Street				£75.00	-	£75.00
Commuter/Worker pass monthly permit - Winfrey Avenue				£75.00	-	£75.00
Commuter/Worker pass monthly permit - Holland road				£75.00	-	£75.00
Commuter/Worker pass monthly permit - The Vista				£75.00	-	£75.00
Commuter/Worker pass monthly permit - Holbeach Boston Road				£75.00	-	£75.00
Car Park 6 Month Permit:-						
<i>Purchase direct from SHDC</i>						
Shopper pass monthly permit - Vine Street				£80.00	-	£80.00
Shopper pass monthly permit - Swimming Pool				£80.00	-	£80.00
Shopper pass monthly permit - Victoria Street				£80.00	-	£80.00
Shopper pass monthly permit - Holbeach Boston Road				£80.00	-	£80.00
Commuter/Worker pass monthly permit - Victoria Street				£140.00	-	£140.00
Commuter/Worker pass monthly permit - Winfrey Avenue				£140.00	-	£140.00
Commuter/Worker pass monthly permit - Holland road				£140.00	-	£140.00
Commuter/Worker pass monthly permit - The Vista				£140.00	-	£140.00
Commuter/Worker pass monthly permit - Holbeach Boston Road				£140.00	-	£140.00
Car Park 12 Month Permit:-						
<i>Purchase direct from SHDC</i>						
Shopper pass monthly permit - Vine Street				£120.00	-	£120.00
Shopper pass monthly permit - Swimming Pool				£120.00	-	£120.00
Shopper pass monthly permit - Victoria Street				£120.00	-	£120.00
Shopper pass monthly permit - Holbeach Boston Road				£120.00	-	£120.00
Commuter/Worker pass monthly permit - Victoria Street				£250.00	-	£250.00
Commuter/Worker pass monthly permit - Winfrey Avenue				£250.00	-	£250.00
Commuter/Worker pass monthly permit - Holland road				£250.00	-	£250.00
Commuter/Worker pass monthly permit - The Vista				£250.00	-	£250.00
Commuter/Worker pass monthly permit - Holbeach Boston Road				£250.00	-	£250.00

	Sheep Market PE11 1BE	Westlode Street PE11 2AF	Vine Street PE11 1AN	Victoria Street PE11 1EA	Holland road PE11 1UL	The Vista PE11 2RA	Herring Lane PE11 1TL	Swimming Pool PE11 1QD	Winfrey Avenue PE11 1DA	Holbeach Boston Road PE11 7DE
2023/24 Tariffs										
30 Min	£0.50									Free
1 Hr	£1.00		£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	Free
2 Hr		£1.00	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	£1.50	Free
3 Hr			£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	£2.00	£0.50
4 Hr		£2.00	£2.50	£2.50	£2.50	£2.50	£2.50	£2.50	£2.50	£0.70
All day					£3.00	£3.00			£3.00	£1.20

	Sheep Market PE11 1BE	Westlode Street PE11 2AF	Vine Street PE11 1AN	Victoria Street PE11 1EA	Holland road PE11 1UL	The Vista PE11 2RA	Herring Lane PE11 1TL	Swimming Pool PE11 1QD	Winfrey Avenue PE11 1DA	Holbeach Boston Road PE11 7DE
2024/25 Tariffs										
CHARGING HOURS - 08:00 HRS TO 18:00 HRS										
30 Mins										
1 Hr	£1.50	£1.20	£1.20	£1.20	£1.20	£1.20	£1.20	£1.20	£1.20	
2 Hr		£1.80	£1.80	£1.80	£1.80	£1.80	£1.80	£1.80	£1.80	£1.00
3 Hr										
4 Hr		£2.80	£2.80	£2.80			£2.80	£2.80		
All day		£3.00		£4.00	£3.00	£3.00			£3.00	£1.50
Sunday	FREE PARKING ON A SUNDAY WILL BECOME SUBJECT TO THE NEED TO ACQUIRE A TICKET FROM THE MACHINE									
Monthly Shoppers Pass	N/A	N/A	£15.00	£15.00	N/A	N/A	N/A	£15.00	N/A	£15.00
Monthly Worker/Commuter Pass	N/A	N/A		£25.00	£25.00	£25.00	N/A	N/A	£25.00	£25.00