

### **Further conditions agreed with Lincolnshire Police-**

1. CCTV shall be installed at the premises to cover the main parts of the premises and to include a camera at the entrance to provide a quality head and shoulder image for facial recognition and identification purposes for all persons entering the premises.
2. CCTV recordings must be kept for a minimum of 31 days and endorsed with the accurate, correct time/date.
3. The frame rate shall be maintained to a standard whereby any footage produced is of sufficient quality to be of evidential use.
4. Police and/or licensing officers shall be able, on attendance, to view playback of any incident without the necessity for download.
5. Recordings of incidents at the premises must be provided to the police following lawful request.
6. A member of staff should be on the premises at all times they are open to the public who is capable of operating the CCTV system and providing recordings on reasonable request. When this is not possible recordings will be provided within 24 hours of the original request.
7. An Incident Book / Refusals Register shall be kept at the premises, in which details of crime, disorder and refusals relating to the premises shall be recorded. This book/register shall contain the following details:
  - a. Time, date and location of the incident / refusal.
  - b. Nature of the incident / refusal.
  - c. Name and description of the person involved.
  - d. Result of the incident / reason for refusal.
  - e. The item attempted to have been purchased.
8. The Incident Book / Refusals Register shall be made available to Police Officers and Representatives of Responsible Authorities upon request.
9. Each entry shall be retained for a period of 12 months from date of completion.
10. All staff will be trained in their responsibilities with regards the sale of alcohol and the requirements of the premises licence. Training records shall be kept for a minimum of 24 months and made available for inspection upon request by a Police Officer or Officer of the Licensing Authority.
11. The premises shall operate the 'Challenge 25' proof of age policy to prevent the sale or supply of alcohol to persons under 18 years of age. The policy shall require any person who appears to be under the age of 25 years to produce one of the following forms of identification:
  - a) a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS);
  - b) photo driving licence;
  - c) passport.
  - d) any other ID approved by the Home Office.
12. Clear, prominent and unobstructed signage, informing customers of the proof of age scheme in operation, will be clearly displayed at the premises.

**Further condition agreed with the Licensing Authority-**

1. The premises licence holder will ensure that signage is displayed in a prominent position in the store requesting customers arriving and leaving the premises to do so quietly and with consideration to nearby residents.