

APPENDIX B

PERFORMANCE MONITORING PANEL – WORK PROGRAMME 2024/2025

Name Of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Visitor Economy Task Group	Scope <i>tbc</i> at first meeting	22/05/24	Arrangements to be made after the General Election and associated Dems Services commitments	M Booth L Eldridge S Hutchinson M Geaney D Wilkinson	<i>tbc</i>
South Holland Centre Task Group	To review the historic operation of the SHC, examine the proposals, consider other activities, uses and operation that may be possible to help inform the task group in making recommendations to enable the Centre to serve the public and ensure a viable future.	8/9/21	28/9/21	B Alcock (Chair) F Biggadike P Redgate S Walsh D Wilkinson A Woolf	(6-monthly updates) The final report was presented to a Joint PMP/PDP meeting on 4/05/22 and recommendations agreed at Cabinet on 7/06/22. A Cabinet sub-group was appointed, and an Action Plan submitted to Cabinet on 15/11/22. The Action Plan came to PMP on 29/11/22. Follow up meetings of the Task Group took place on 25 01/23;15/02/2023; 22/03/23 & 12/04/23; An update came to PMP on 04/07/23, 13/09/23; and a Special Joint meeting of PMP/PDP on 18 April 2024.
Sir Halley Stewart Playing Field Task Group (i)	Recommendation of the original Task Group to appoint a Task Group on an annual (single meeting) basis for the specific purpose of	15/06/16	Date to be confirmed.	GR Aley JR Astill GK Dark PC Foyster	Meeting took place on 24/01/19. PMP updated: 9/11/21 and 29/11/22.

	ensuring that the Council remained compliant with Charity Commission Guidance.				
Sir Halley Stewart Playing Field Task Group (ii) (reconvened with new membership)	Task Group reconvened February 2023 with new membership. To investigate opportunities regarding issues raised at the 29 November 2022 PMP meeting.		1/02/23	C J T H Brewis PA Redgate SC Walsh DJ Wilkinson	(annual updates) The Task Group reconvened on 1/2/23, 16/02/23; 28/03/23. PMP updated 4/07/23 and 23/01/24.
Public Open Spaces Task Group / Effectiveness of management companies set up to undertake maintenance on residential estates throughout the district past, present and future (Task Groups combined June 2022)	To be confirmed at first meeting.	12/11/19	TBC	B Alcock J R Astill A C Beal CJTH Brewis PA Redgate	TBC

ONGOING CONCERNS

Name Of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Public Toilets Task Group	To review public toilets in the district, looking at location, cleaning regimes, usage, reasons for closure and running costs. To use information gathered to ensure value for money, good service, and that the right money was spent in the right place.	6 February 2018	23 April 2018	J R Astill CJTH Brewis T A Carter GK Dark (Chairman) PC Foyster	30/01/19. To Cabinet 12/02/19. Response from Cabinet to PMP 20/03/19. Update on progress PMP 11/11/19, 29/01/20 and 15/06/22.
Swimming Pool and Leisure Centre Contract Task Group	To review the Spalding swimming pool and leisure centre, specifically: <ul style="list-style-type: none"> To consider performance, in relation to the contract, by the Authority and the contractor, particularly with reference to building maintenance and cleanliness, promotion of the facilities and reinvestment in the facilities; To look at the Council's performance in monitoring the leisure facilities; and To learn from the outcomes of this scrutiny, to inform future contracts and contract monitoring.	1 December 2015	21 January 2016	J R Astill T A Carter G K Dark (Chairman) J L King A M Newton	30/08/16. To Cabinet 8/11/16. Response and update on progress PMP 4/2/17, 16/5/17, 7/11/17, 13/11/18, 8/06/19 & 11/9/19. Next update was due 10/11/20. PMP updated: 9/11/21, 16/03/22, 15/06/22; 14/03/23, 13/09/23, 15/11/23 & 22/05/24.

Effectiveness of CCTV Task Group	<p>Purpose of Review – To establish the current situation with regard to CCTV and make recommendations to Cabinet on the way forward.</p> <p>Terms of Reference – To examine the effectiveness of the SHDC CCTV service and prospects for future provision.</p> <p>Panel received update on 8/04/14 from the Portfolio Holder for Localism and Big Society on the position regarding CCTV. Performance information will be available on the new system in the future, once it becomes operational. The Task Group will remain in operation to scrutinise performance and will start to do this once the information becomes available.</p>	6/11/12	21/11/12	B Alcock M Howard R M Rudkin D J Wilkinson (Chairman)	Interim report to PMP 29/01/13. Interim report to Cabinet 19/02/13. Tracking of recommendations to PMP 26/03/13 Updates to PMP: 8/04/14, and six-monthly thereafter.
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