



REPORT TO:	Policy Development Panel
DATE:	Monday 9 September 2024
SUBJECT:	Overview and Scrutiny Annual Report 2023/2024
PURPOSE:	To note the Overview and Scrutiny Annual Report 2023/2024 prior to its presentation at Council.
KEY DECISION:	N
PORTFOLIO HOLDER:	N/A
REPORT OF:	John Medler, Assistant Director - Governance (Monitoring Officer)
REPORT AUTHOR:	Andrea Tait – Democratic Services Officer
WARD(S) AFFECTED:	None
EXEMPT REPORT?	N

SUMMARY

The SHDC Overview and Scrutiny Committees (Performance Monitoring Panel and Policy Development Panel) are required to report annually to Council on their work programme activities undertaken during the previous municipal year. Prior to the report being received by Council, the Overview and Scrutiny Annual Report 2023/2024 (**Appendix A**) is to be noted by each respective Overview and Scrutiny Committee.

The Overview and Scrutiny Annual Report 2023/2024 is introduced by the Chairmen of both scrutiny panels and includes an overview of the following for the period: the role and function of scrutiny; committee memberships; Corporate Management support; meeting dates and summary of work undertaken by each Panel; task groups; scrutiny activities 'out and about' in the district; and joint scrutiny of areas of mutual interest across the S&ELCP region undertaken with scrutiny members from East Lindsey District Council and Boston Borough Council.

RECOMMENDATIONS

That members note the Overview and Scrutiny Annual Report 2023/2024 and recommend it to Council

REASONS FOR RECOMMENDATIONS

The report outlines work that was undertaken in the previous municipal year. Members have the opportunity to note the report prior to it being presented to Council in October 2024.

OTHER OPTIONS CONSIDERED

None

1. BACKGROUND

- 1.1** The requirement for Overview and Scrutiny committees to report annually to Council on their work programmes is stated at part 3 of SHDC's Constitution, at section D.

2. REPORT

- 2.1** The report gives an overview of activities undertaken during the 2023/2024 municipal year by the Performance Monitoring Panel; the Policy Development Panel; the Joint Performance Monitoring Panel and Policy Development Panel; and the Joint Scrutiny undertaken by the S&ELCP.
- 2.2** The report does not serve to reproduce the reasons for scrutiny of items nor the outcome of discussions. The report can, however, serve as a signpost for interested parties to obtain further information from the SHDC website where agendas and approved minutes are published. Direct links to such website information are included within the report.

3. CONCLUSION

- 3.1** In presenting the information in the attached report, the work undertaken by South Holland District Council's Overview and Scrutiny committees during 2023/2024 is clearly defined.

4. EXPECTED BENEFITS TO THE PARTNERSHIP

- 4.1** The report outlines two topics of mutual strategic interest that have been scrutinised by joint partnership scrutiny task groups. The inclusion of this information highlights the joint scrutiny activity which has taken place for the benefit of the partnership, and which will continue into the following municipal year.

5. IMPLICATIONS

5.1 SOUTH AND EAST LINCOLNSHIRE COUNCILS PARTNERSHIP

- 5.1.1** None

5.2 CORPORATE PRIORITIES

- 5.2.1** None

5.3 STAFFING

- 5.3.1** None

5.4 CONSTITUTIONAL AND LEGAL IMPLICATIONS

5.4.1 None

5.5 DATA PROTECTION

5.5.1 None

5.6 FINANCIAL

5.6.1 None

5.7 RISK MANAGEMENT

5.7.1 None

5.8 STAKEHOLDER / CONSULTATION / TIMESCALES

5.8.1 The Chairmen of the Policy Development Panel and Performance Monitoring Panel have provided input to the report.

5.9 REPUTATION

5.9.1 None

5.10 CONTRACTS

5.10.1 None

5.11 CRIME AND DISORDER

5.11.1 None

5.12 EQUALITY AND DIVERSITY/ HUMAN RIGHTS/ SAFEGUARDING

5.12.1 None

5.13 HEALTH AND WELL BEING

5.13.1 None

5.14 CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

5.14.1 None

5.15 LINKS TO 12 MISSIONS IN THE LEVELLING UP WHITE PAPER

None

6. ACRONYMS

6.1 **SHDC** South Holland District Council

S&ELCP South and East Lincolnshire Councils Partnership

APPENDICES	
APPENDIX A	Overview and Scrutiny Annual Report 2023/2024

BACKGROUND PAPERS

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report

CHRONOLOGICAL HISTORY OF THIS REPORT

Performance Monitoring Panel - 23 July 2024

REPORT APPROVAL

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