

# ACTIONS

<b><u>ACTIONS FROM THE POLICY DEVELOPMENT PANEL MEETING HELD ON 25 JUNE 2024</u></b>			
MINUTE NO.		ITEM	RESPONSIBLE OFFICER
20. 24/25		<b><u>SHDC POLICY REGISTER AND S&amp;ELCP REGISTER</u></b>	
✓		<p>Members referred to the decision 'Land in Holbeach' and asked for an update regarding when the decision would be made</p> <p>MINUTED MEETING RESPONSE:</p> <p><b>UPDATE:</b> The date for this decision has been amended on the Key Decision Plan to state 'Before 30 September 2024'. The slip in timescales is due to an ongoing commercial negotiation which is not yet concluded.</p>	<b>Assistant Director – Strategic Growth and Development</b>
22. 24/25		<b><u>ENVIRONMENT POLICY</u></b>	
✓		<p>Members agreed that an update in respect of the policy be presented to the panel in 12 months' time.</p> <p><b>UPDATE:</b> Item added to the Policy Development Panel Work programme and to be scheduled on confirmation of the schedule of meetings 2025/26.</p>	<b>Sarah Baker</b>
25. 24/25		<b><u>OFFICER AND MEMBER ICT POLICIES</u></b>	
✓		<p>Members referred to the 'storing of data' and asked whether data should be stored on their device or the cloud (Office 360).</p> <p><b>UPDATE:</b> To ensure data is backed up, ICT recommend data is stored in OneDrive. OneDrive is installed on iPads and is part of the Microsoft 365 suite. Should any Members need assistance transferring data to OneDrive, the ICT Service Desk can assist.</p>	<b>Jackie Wright</b>
26. 24/25		<b><u>PLANNING BRIEFING NOTE</u></b>	
✓		<p>Members agreed that the Planning Reform and Planning Design items be removed from the PDP Work Programme.</p> <p><b>UPDATE:</b> This has been actioned.</p>	<b>Andrea Tait</b>

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<b>27.</b> 24/25		<b><u>SOUTH AND EAST LINCOLNSHIRE COUNCILS PARTNERSHIP ASSET MANAGEMENT STRATEGY 2023-2028 ANNUAL UPDATE</u></b>	
✓		<p>Members asked whether any criminal damage to the Sheep Market toilet facility would be covered by CCTV</p> <p>MINUTED MEETING RESPONSE: The specific coverage of the CCTV at the Sheep Market facility would be checked.</p> <p><b>UPDATE:</b> Assets are installing an 8 camera CCTV system</p>	<b>Marc Whelan</b>

		<b><u>TRACKING OF OUTSTANDING ACTIONS FROM PREVIOUS POLICY DEVELOPMENT PANEL MEETINGS</u></b>	
<b>38.</b> 23/24		<b><u>12 December 2023</u></b> <b><u>GRAFFITI AND STREET ART MANAGEMENT POLICY 2022</u></b>	
*		<p>Members agreed that a presentation by a Transported Art representative(s) would be beneficial however this should be open to all members and take place at either a Full Council meeting or a Member Briefing.</p> <p>MINUTED MEETING RESPONSE: The Assistant Director – Leisure and Culture noted this request.</p> <p><b>UPDATE:</b> Member briefing arrangements are progressing for the end of October and details will be circulated to members shortly.</p>	<b>Phil Perry / Rachel Rowett</b>
<b>65.</b> 22/23		<b><u>28 FEBRUARY 2023:</u></b> <b><u>SPALDING CEMETERY</u></b>	
*		<p>Members requested that councillor membership of the proposed working group be taken from the Policy Development Panel and that both the Portfolio Holder for Assets and Planning, and the Portfolio Holder for Health and Wellbeing, Conservation and Heritage be made aware that the matter required urgent attention. Members strongly recommended that the working group be set up as soon as the new administration was in place.</p> <p>MINUTED MEETING RESPONSE: The request was noted at the meeting by the Portfolio Holder for Health and Wellbeing,</p>	<b>Marc Whelan</b>

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		<p>Conservation and Heritage and would be relayed to the Portfolio Holder for Assets and Planning.</p> <p><b>UPDATE:</b> The Strategic Property Manager confirmed that the Working Group would need to be established after the 4 May 2023 Election.</p> <p><b>UPDATE 3/7/23:</b> Working Group formation is underway and has been circulated to key members (Wellbeing, Health and Heritage &amp; Assets) on the basis that they will look to find other interested members with the strategic Operational &amp; Property Manager included as Council liaison with also potentially the Cemetery Manager (Keith Taylor) and Facilities Manager (Katie Potter) involved</p> <p><b>UPDATE 18/09/23:</b> Cemetery Expansion Working Group - The formation of the group is currently on hold at present. Cllrs and officers involved are working on reviewing still further the charges for non-residents. The likely further substantial increase will help limit the number of enquiries from outside the South Holland area. This was as per the enquiry from Cllrs at the last PDP meeting. This will give the Strategic &amp; Operational Property Manager / Facilities Manager and the Cemetery team more time to investigate potential areas that may become available over the coming months with a view to bringing a concrete proposal forward in the future.</p> <p><b>UPDATE 15/05/24:</b> We are looking at a piece of land now owned by SHDC and setting up a dig to look at water tables etc. Progress over the next couple of weeks and we might know a bit more come PDP.</p> <p><b>UPDATE 29/07/24:</b> Bore holes have been dug and water table not hit until over 5ft down in both locations. SOPM to talk to group about preferable site.</p>	
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