

## Partnership Policy Register

| Directorate | Policy Title  | SHDC Approved Date | BBC Approved Date | ELDC Approved Date | Policy Review Cycle | SHDC Policy Review Date | BBC Policy Review Date | ELDC Policy Review Date | Policy Status  | Latest Update  | Policy Owner                    |
|-------------|---|--------------------|-------------------|--------------------|---------------------|-------------------------|------------------------|-------------------------|----------------|--|---------------------------------|
| Governance  | Whistleblowing  | N/A                | Jun-19            | Jun-19             | 4 Years             | Jun-23                  | Jun-23                 | Jun-23                  | In review      | With AD and PFHs for review, will then go to CM then SLT before G&A (SHDC)   | John Medler                     |
| Corporate   | Pension Discretions (including Retirement - Early, Ill health normal) | Jan-20             | Jan-20            | Jan-20             | 4 Years             | Jan-24                  | Jan-24                 | Jan-24                  | In review      | This policy is still under review, however this will need HR input and guidance and currently HR focus is prioritised on the Terms and Conditions alignment work across the partnership. This is anticipated for a draft to come to PDP once the Ts and Cs review has been progressed, whilst not directly linked the Ts and Cs review is taking priority in terms of HR resources | Rachel Robinson                 |
| Finance     | Counter Fraud and Corruption Policy                                   | Mar-21             | Mar-21            | Mar-21             | 3 years             | Mar-24                  | Mar-24                 | Mar-24                  | In review      | With AD and PFHs for review, will then go to CM then SLT before G&A (SHDC)   | Christine Marshall              |
| Governance  | Customer Feedback Policy  | N/A                | Sep-17            | Apr-14             | TBC                 | Apr-24                  | Apr-24                 | Mar-24                  | In Review      | Ageed to come to November 2024 PDP   | John Medler                     |
| Finance     | Corporate Debt Policy - Accounting Services                           | Jul-22             | Jul-22            | Jul-22             | 2 Years             | Jul-24                  | Jul-24                 | Jul-24                  | Review Pending |  | Samantha Knowles/Sharon Hammond |
| Corporate   | AI Policy   | TBC                | Aug-24            | TBC                | 1 Year              | Sep-24                  | Aug-25                 | Sep-24                  | In Review      | New Policy - Has gone through scrutiny at BBC, will go through ELDC and SHDC Scrutiny in September, due to go to Cabinet/Exec Board for final sign off in November (ELDC/SHDC) and December (BBC)  | James Gilbert                   |

|                             |  |        |        |        |          |        |        |        |                 |  |                    |
|-----------------------------|--|--------|--------|--------|----------|--------|--------|--------|-----------------|--|--------------------|
| Regulatory                  | Street Naming and Numbering Policy                               | Nov-21 | Nov-21 | Nov-21 | 3 years  | Nov-24 | Nov-24 | Nov-24 | Review Pending  | . Scheduled for SHDC cabinet 18 December, ELDC Exec board 6 November, BBC Cabinet 12 December.   | Pauline Lyon       |
| Regulatory                  | Gambling Policy - Statement of Principles                        | Dec-21 | Dec-21 | Dec-21 | 3 years  | Nov-24 | Nov-24 | Nov-24 | Review Pending  | The Policy has been discussed at Licensing Committee and has agreement to go out to public consultation. It will then go forward to Council for approval on 27th November. | Donna Hall         |
| Governance                  | Data Protection Policy   | Dec-21 | Dec-21 | Dec-21 | 3 years  | Dec-24 | Dec-24 | Dec-24 | Review Pending  |  | John Medler        |
| Finance                     | Capital Strategy   | Feb-24 | Feb-24 | Feb-24 | 1 year   | Feb-25 | Feb-25 | Feb-25 | Approved        |  | Christine Marshall |
| Finance                     | Fees and Charges Policy  | Feb-24 | Feb-24 | Feb-24 | 1 year   | Feb-25 | Feb-25 | Feb-25 | Approved        |  | Christine Marshall |
| Finance                     | Medium Term Financial Strategy                                   | Feb-24 | Feb-24 | Feb-24 | 1 year   | Feb-25 | Feb-25 | Feb-25 | Approved        |  | Christine Marshall |
| Finance                     | Treasury Management Strategy (Includes Statement and Clauses)    | Feb-24 | Feb-24 | Feb-24 | 1 year   | Feb-25 | Feb-25 | Feb-25 | Approved        |  | Christine Marshall |
| Finance                     | Minimum Revenue Provision Policy Statement                       | Feb-24 | Feb-24 | Feb-24 | 1 year   | Feb-25 | Feb-25 | Feb-25 | Approved        |  | Christine Marshall |
| General Fund Assets         | Industrial Units Letting Policy                                  | Mar-23 | Mar-23 | Mar-23 | 2 Year   | Mar-25 | Mar-25 | Mar-25 | Approved        |  | Andy Fisher        |
| Planning and Community Lead | Housing Tenancy Management Policy                                | Mar-23 | Mar-23 | Mar-23 | 2 Year   | Mar-25 | Mar-25 | Mar-25 | Approved        |  | Vikki Cherry       |
| Planning and Community Lead | Safeguarding Policy  | May-22 | May-22 | May-22 | 3 years  | May-25 | May-25 | May-25 | Approved        |  | Emily Spicer       |
| Governance                  | Records Management Policy  | May-22 | May-22 | May-22 | 3 years  | May-25 | May-25 | May-25 | Approved        |  | Richard Steele     |
| Regulatory                  | Climate Change Strategy  | Jun-23 | Jun-23 | Jun-23 | 2 Years  | Jun-25 | Jun-25 | Jun-25 | Review Pending  |  | Sarah Baker        |
| Corporate                   | HR Policy Handbook   | Jul-22 | Jul-22 | Jul-22 | 3 years  | Jul-25 | Jul-25 | Jul-25 | Approved        |  | James Gilbert      |
| General Fund Assets         | Derelict and Untidy Sites Policy                                 | Sep-22 | Sep-22 | Sep-22 | 3 Year   | Sep-25 | Sep-25 | Sep-25 | Update Required |  | Richard Hodgson    |
| Communities and Leisure     | Graffiti and Street Art Management Policy                        | Oct-22 | Oct-22 | Oct-22 | 3 Years  | Oct-25 | Oct-25 | Oct-25 | Approved        |  | Phil Perry         |
| Communities and Leisure     | South and East Lincolnshire Community Safety Strategy            | Oct-22 | Oct-22 | Oct-22 | 3 Year   | Oct-25 | Oct-25 | Oct-25 | Approved        |  | Emily Spicer       |
| Regulatory                  | Sustainable Products Policy                                      | Nov-22 | Nov-22 | Nov-22 | 3 Years  | Nov-25 | Nov-25 | Nov-25 | Approved        |  | Sarah Baker        |
| HRA                         | Housing Comments, Compliments Complaints and Compensation Policy | Dec-22 | Dec-22 | Dec-22 | 3 years  | Dec-25 | Dec-25 | Dec-25 | Approved        |  | Jason King         |
| HRA                         | Tenant Engagement Framework                                      | Dec-22 | Dec-22 | Dec-22 | 3 years  | Dec-25 | Dec-25 | Dec-25 | Approved        |  | Jason King         |
| HRA                         | Housing Estate Management Policy                                 | Dec-22 | Dec-22 | Dec-22 | 3 years  | Dec-25 | Dec-25 | Dec-25 | Approved        |  | Jason King         |
| General Fund Assets         | Asset Management Policy  | Jan-16 | Jan-16 | Jan-16 | 10 years | Jan-26 | Jan-26 | Jan-26 | Approved        |  | Andy Fisher        |
| Regulatory                  | Statement of Licensing Policy                                    | Jan-21 | Jan-21 | Jan-21 | 5 years  | Jan-26 | Jan-26 | Jan-26 | Approved        |  | Donna Hall         |

|                                    |   |        |        |        |         |        |        |        |                |   |                             |
|------------------------------------|---|--------|--------|--------|---------|--------|--------|--------|----------------|---|-----------------------------|
| Corporate                          | ICT Employee & Member Access Policy                         | Jul-24 | Jul-24 | Jul-24 | 2 years | Jul-26 | Jul-26 | Jul-26 | Approved       |   | Jackie Wright (PSPS)        |
| Corporate                          | ICT Removable Media   | Apr-22 | Apr-22 | Apr-22 | 2 years | Jul-26 | Jul-26 | Jul-26 | Approved       |   | Jackie Wright (PSPS)        |
| Corporate                          | ICT Remote Working Policy                                   | Apr-22 | Apr-22 | Apr-22 | 2 years | Jul-26 | Jul-26 | Jul-26 | Approved       |   | Jackie Wright (PSPS)        |
| Corporate                          | ICT Third Party Supplier Access Policy                      | Apr-22 | Apr-22 | Apr-22 | 2 years | Jul-26 | Jul-26 | Jul-26 | Approved       |   | Jackie Wright (PSPS)        |
| Corporate                          | ICT Systems Acquisition Development and Deployment Policy   | Apr-22 | Apr-22 | Apr-22 | 2 years | Jul-26 | Jul-26 | Jul-26 | Approved       |   | Jackie Wright (PSPS)        |
| Corporate                          | Communications Strategy                                     | Sep-23 | Sep-23 | Sep-23 | 3 Years | Sep-26 | Sep-26 | Sep-26 | Approved       |   | James Gilbert               |
| Governance                         | Freedom of Information Policy                               | Nov-23 | Nov-23 | Nov-23 | 3 years | Nov-26 | Nov-26 | Nov-26 | In review      |   | John Medler                 |
| Wellbeing and Community Leadership | SHDC Mobile Homes and Caravan Site Licensing and Fee Policy | Dec-23 | Dec-23 | Dec-23 | 3 Years | Dec-26 | Dec-26 | Dec-26 | Agreed         |   | Emily Spicer                |
| Regulatory                         | Health & Safety Policy                                      | Feb-24 | Feb-24 | Feb-24 | 3 years | Feb-27 | Feb-27 | Feb-27 | Approved       |   | Christian Allen             |
| Regulatory                         | RIPA 2000 Partnership Policy                                | Feb-24 | Feb-24 | Feb-24 | 3 Years | Feb-27 | Feb-27 | Feb-27 | Approved       |   | Christian Allen             |
| Regulatory                         | Corporate Enforcement Policy                                | May-24 | May-24 | May-24 | 3 years | May-27 | May-27 | May-27 | Review Pending |   | Donna Hall                  |
| Governance                         | Unreasonable Behaviour and vexatious requests               | May-24 | May-24 | May-24 | 3 years | May-27 | May-27 | May-27 | Approved       |   | John Medler                 |
| HRA                                | Strategic Tenancy Policy                                    | Jul-24 | Jul-24 | Jul-24 | 3 years | Jul-27 | Jul-27 | Jul-27 | Approved       |   | Jason King                  |
| General Fund Assets                | Asset Management Policy                                     | Jan-23 | Jan-23 | Jan-23 | 5 years | Jan-28 | Jan-28 | Jan-28 | Approved       |   | Richard Hodgson/Andy Fisher |
| Corporate                          | Equality and Diversity                                      | Feb-24 | Feb-24 | Feb-24 | 4 Years | Feb-28 | Feb-28 | Feb-28 | In review      |   | Rachel Robinson             |
| Regulatory                         | Litter and Fly-Tipping Engagement and                       | Feb-24 | Feb-24 | Feb-24 | 3 years | Feb-28 | Feb-28 | Feb-28 | Approved       |   | Donna Hall                  |
| Regulatory                         | Sexual Establishments Policy                                | Mar-23 | May-24 | Mar-23 | 5 years | Mar-28 | May-28 | Mar-28 | Approved       |   | Donna Hall                  |
| Corporate                          | Long Service  | Sep-24 | Sep-24 | Sep-24 | 4 Years | Sep-28 | Sep-28 | Sep-28 | Approved       | This policy has now been approved as part of the terms and conditions work across the partnership | Rachel Robinson             |