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| **Report To:** | Governance and Audit Committee |
| **Date:** | Thursday 20 March 2025 |
| **Subject:** | Governance and Audit Committee Work Programme |
| **Purpose:** | To set out the Work Programme of the Governance and Audit Committee |
| **Key Decision:** | N/A |
| **Portfolio Holder:** | Councillor Jim Astill, Portfolio Holder for Corporate, Governance, Communications and Environmental Services; and Councillor Paul Redgate, Portfolio Holder for Finance |
| **Report Of:** | Rhonda Booth, Democratic Services Manager |
| **Report Author:** | Andrea Tait, Democratic Services Officer |
| **Ward(s) Affected:** | n/a |
| **Exempt Report:** | No |


**Summary**

This report sets out the Work Programme of the Governance and Audit Committee and recommends that the Committee considers the Work Programme and identifies any additional items to be added to the Programme.


**Recommendations**

That the Committee considers the content of this report and identifies any issues for discussion.

**Reasons for Recommendations**

To allow Committee members to feed into the Work Programme on a regular basis, to ensure that it stays relevant and up to date.

**Other Options Considered**

Do nothing

## 1. Background

1.1. The Governance and Audit Committee regularly considers a variety of reports from Internal Audit, External Audit and the Section 151 Officer.

1.2. Many of these reports are considered at regular intervals, the majority being annually, half-yearly or quarterly.

1.3. In addition to these reports, the Committee also considers issues on an ad-hoc basis with some reports arising from consideration of items at previous meetings.

## 2. Report

2.1 Attached at Appendix 1 to this report is the Work Programme for the Governance and Audit Committee. It lays out the meeting dates for the 2024/25 municipal year. Alongside each of these meeting dates are issues considered by the Committee on a regular basis together with the author of the report, its purpose and whether it is mandatory, and the frequency with which it is considered.

2.2 It has been agreed that this Work Programme be a regular item for consideration on the Committee's agenda, thus creating a formal document laying out the work of the Committee in a clear, structured, and organised way.

2.3 The attached document contains items considered on a regular basis, and also any ad hoc issues as and when they arise, for example, issues raised at a meeting to be covered at a future meeting, and any one-off issues.

2.4 Attached at Appendix 2 is a schedule of training that has been undertaken since 2019, and a list of suggested future topics for training. This was considered at the meeting of the Committee on 17 March 2022, and will continue to be attached to this report for information, and to monitor progress.

## 3. Conclusion

3.1 In presenting the information to the Committee, and by having the report as a standing item on the agenda, Committee members are able to feed into the Work Programme on a regular basis, to ensure that it stays relevant and up to date.

## Implications

### South and East Lincolnshire Councils Partnership

None

### Corporate Priorities

None

### Staffing

None

### Workforce Capacity Implications

None

### Constitutional and Legal Implications

Constitutional and Legal implications have been considered and in the opinion of the author, there are none arising from this report. However, the Work Programme should assist in providing a clear programme of work for the Governance and Audit Committee in line with the requirements laid out in the Council's Constitution.

### Data Protection

None

### Financial

None

### Risk Management

Risk Management implications have been considered and in the opinion of the author there are none. However, one of the roles of the Governance and Audit Committee is to monitor the effective development and operation of risk management and corporate governance in the Council, and the Work Programme should assist in keeping track of risk issues.

### Stakeholder / Consultation / Timescales

None

### Reputation

None

### Contracts

None

**Crime and Disorder**

None

**Equality and Diversity / Human Rights / Safeguarding**

None

**Health and Wellbeing**

None

**Climate Change and Environmental Implications**

None

**Acronyms**

None

**Appendices**

Appendices are listed below and attached to the back of the report:

- Appendix 1 Work Programme for the Governance and Audit Committee
- Appendix 2 Governance and Audit Committee training information

**Background Papers**

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report

**Chronological History of this Report**

A report on this item has not been previously considered by a Council body

**Report Approval**

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| Report author: | Andrea Tait, Democratic Services Officer, atait@sholland.gov.uk |
| Signed off by: | Rhonda Booth, Democratic Services Manager, rbooth@sholland.gov.uk |
| Approved for publication: | John Medler, Assistant Director – Governance (Monitoring Officer), john.medler@e-lindsey.gov.uk |