# ACTIONS

| | | Actions from the 11 September 2025<br>Governance And Audit Committee Meeting | |
|---|---|---|---|
| **Minute** | | **Item** | **Responsible Officer** |
| **17.**<br>*25/26* | | **Quarter 1 Risk Report 2025/26** | |
| ✓ | (a) | Members asked whether financial penalties could arise from missed waste collections under the Environment Act.<br>**Minuted meeting response:**<br>The Business Intelligence and Change Manager stated that this point would be investigated and reported back to the panel.<br><br>Update:<br>Under the Environment Act 2021, local authorities are required to meet new statutory standards for waste collection and recycling. While the Act does not specify automatic financial penalties for individual missed collections, persistent or systemic failure to comply with statutory requirements—such as not collecting the mandated waste streams or failing to meet recycling targets—can result in enforcement action by the Environment Agency or Defra. This may include compliance notices, fines, or prosecution in cases of ongoing non-compliance.<br>Isolated missed collections due to operational issues are primarily a reputational risk, but if they become widespread and result in the authority failing to meet its statutory duties, there is a risk of financial penalties being imposed. | **Corey Gooch** |
| * | (b) | Members requested a breakdown of the £1.1 million allocated to support extra costs.<br>**Minuted meeting response:**<br>The Business Intelligence and Change Manager confirmed the risk had reached its target score and would provide figures to clarify the distribution across the partnership.<br><br>Update:<br>Funding of 1.23 Million has been secured, this funding has not yet been allocated and will be put into reserves until allocated or required to meet shortfalls. Details of funding allocation will be shared when confirmed. | **Corey Gooch** |
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| **19.**<br>*25/26* | | **Internal Audit Progress Report - August 2025** | |
| ✓ | | Members raised concerns about 'auto-replies' and 'reply all' behaviours following a recent incident.<br>**Minuted meeting response:**<br>The Interim Director of Finance (Section 151 Officer) agreed to raise the issue with PSPS.<br><br>Update:<br>Actioned. | **Brendan Arnold** |

# ACTIONS

| | | **Tracking Of Outstanding Actions** | |
|---|---|---|---|
| **Minute** | | **Item** | **Responsible Officer** |
| **5.**<br>*25/26* | | **10 July 2025 –**<br>**Quarter 4 Risk Report 2024/25** | |
| ✓ | | Members stated that an informal session to understand the Risk Register more fully would be useful.<br><br>Update:<br>Completed on 22 October. Training slides circulated to all committee members. | **Corey Gooch** |
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| **6.**<br>*25/26* | | **10 July 2025 –**<br>**Internal Audit Annual Report And Opinion 2024/25** | |
| * | | Members referred to the Limited Assurance Review given for Insurance and requested more information regarding the circumstances, specifically to include commentary on the quality of contract monitoring and whether TRF were still contracted to the council.<br><br>Update:<br>A report will be available following the completion of a Service Review of the Insurance Service which is commencing presently. The report will be available late Autumn 2025 and possibly early 2026. | **Brendan Arnold** |
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| **10.**<br>*25/26* | | **10 July 2025 –**<br>**Budget Preparation 2026/27 – Approach And Process** | |
| ✓ | | Members requested a report come forward to the Committee which tracked the progress of the budget plan.<br><br>Update:<br>The Budget Process tracker sheet is appended to this Action Sheet | **S151** |
| **11.**<br>25/26 | | **10 July 2025 –**<br>**Governance And Audit Committee Self-Assessment Action Plan** | |
| * | | Members suggested that a skills audit be undertaken.<br><br>Update:<br>A skills audit tailored to the requirements of the G&A committee is being drafted and will be circulated for completion during the autumn. Following this, results and a draft action plan will come forward to the committee for consideration. | **Rebecca James** |