Waste Policy: Final PDP proposals

Initial policy	PDP comment	Proposed policy	Additional notes
3.1 Waste collection			
Description of statutory duties for waste collection under S46 Environmental Protection Act 1990	No change	No change	
3.2 Waste collection policies			
The default provision is for waste from all properties to be collected in 3 wheeled bins: • 1 x 240L for residual waste, • 1 x 240L bin for mixed dry recycling • 1 x 240L for paper and card. • Residents will also receive a kitchen caddy and a kerbside caddy to support the food waste collection.	The default provision is for waste from all properties to be collected in 3 wheeled bins: • 1 x 240L bin for residual waste, • 1 x 240L bin for mixed dry recycling • 1 x 240L bin for paper and card. Residents will also receive a kitchen caddy and a kerbside caddy to support the food waste collection. Households will be provided with 52 kitchen caddy liners per year.	The default provision is for waste from all properties to be collected in 3 wheeled bins: • 1 x 240L bin for residual waste, • 1 x 240L bin for mixed dry recycling • 1 x 240L bin for paper and card. Residents will also receive a kitchen caddy and a kerbside caddy to support the food waste collection. Households will be provided with 52 kitchen caddy liners per year. Different sizes of bins may be considered on a case-by-case basis.	This is the default provision. PDP supportive of an option for a 180l bin for smaller households. Larger bins will be provided as referenced in 3.15. Policy should be to supply liners. Note that ongoing liner provision is £8k pa.
3.3 Bank Holiday collections and collection days			
Collections will be made on a Bank Holiday, although some changes over the Christmas period will be required. Changes to collection days may be made from time to time, e.g. due to housing growth, or business continuity needs.	Collections will be made on a Bank Holiday, except for Christmas Day, Boxing Day and New Years Day. Changes to collection days may be made from time to time, e.g. due to housing growth, or business continuity needs.	Collections will be made on a Bank Holiday, except for Christmas Day, Boxing Day and New Years Day. Changes to collection days may be made from time to time, e.g. due to housing growth, or business continuity needs.	

	PDP noted that clear communication would be required to residents	Residents will be provided with a collection calendar outlining these changes.	
3.4 Properties exempt from bin collections			
If needed, a decision on whether a property can accommodate bins, will be made by an authorised officer of the Council. Where residents of properties have been assessed as unable to use the standard bin collection provision, they may be supplied with a communal bin, be placed on an authorised bag scheme, or have one or all bins replaced subject to the officer decision. Exempt properties may include: i) properties where presenting a wheeled bin at the curtilage requires the householder to take the bin through a room in their house; ii) where a property has insufficient space within its boundary to accommodate bins, such as a flat; iii) where bins would be required to be stored permanently on the highway. Where bags are required, these will be supplied to the capacity equal to the bin provision and the collection frequency, e.g. 4 bags per 240l bin.	Concerns were expressed about the potential subjectivity of decisions on exemptions. Members requested a clear decision-making matrix to ensure consistency and fairness, and asked whether residents would have a right of appeal	Policy wording to remain as is. However: • Principles for assessing those properties exempt from some or all bin collections will be shared with Cllrs. • Portfolio Holder as lead has awareness of operational procedures which will contain more detailed information regarding assessments. • Establish a 'request to review decision' process available via the website and customer contact to provide residents with a clear communications channel to understand the reason for the decision made and enable a review.	
3.5 Side waste			
Any waste placed outside of a bin will not be collected. This policy is to ensure	Any waste placed outside of a bin will not be collected. This policy is to ensure	Any waste placed outside of a bin will not be collected. Exempt properties will	

that the council supports the Waste Hierarchy, supporting residents to reduce the amount of waste being presented, ensuring recycling is kept clean and dry which is particularly important for paper and card, that collection rounds can be completed within the working day, and to reduce littering and fly tipping. Exempt properties will be provided with 104 residual bags and 48 recycling bags, delivered once per year. No more than 4 bags will be collected on each scheduled collection.	that the council supports the Waste Hierarchy, supporting residents to reduce the amount of waste being presented, ensuring recycling is kept clean and dry which is particularly important for paper and card, that collection rounds can be completed within the working day, and to reduce littering and fly tipping – REMOVE SENTENCE. Exempt properties will be provided with 104 residual bags and 104 recycling bags, delivered once per year. No more than 4 residual bags, and 8 recycling bags will be collected on each scheduled collection. Request to allow additional bin accepting this may be at cost.	be provided with 104 residual bags and 104 recycling bags, delivered once per year. No more than 4 residual bags, and 8 recycling bags will be collected on each scheduled collection. An additional bin may be provided at a cost.	
3.6 Charging for bins			
Charges will apply to the householder for any new builds and for replacement bins due to damage, loss, or theft. The Council will replace bins free of charge if they are damaged by the service.	Remove paragraph as repeated later, and consolidate within policy 3.16	Removed and reflected in 3.15	
3.6 Requirement to segregate waste			
The Council's policy requires households to segregate their waste as outlined in the Simpler Recycling rules relating to residual (non-recyclable), food waste, paper and card, other dry recyclable materials (plastic, metal, glass).	Members emphasized the importance of education regarding segregation of waste responsibilities and asked that all households receive the "Right Thing, Right Bin" guide and clear pictorial information at roll-out.	The Council's policy requires households to segregate their waste as outlined in the Simpler Recycling rules relating to residual (non-recyclable), food waste, paper and card, other dry recyclable materials (plastic, metal, glass). A comprehensive pictoral guide to which	Website also will be updated from existing link What goes in your waste bags - South Holland District Council to provide clarity with the new service

		materials can be presented in each bin will be provided to residents.	
3.7 Approach to enforcement of regulations			
Paragraph 1: Education and engagement is the preferred approach to help residents understand how to manage their waste to meet the waste hierarchy – to reduce and reuse waste where possible, with a responsibility to improve recycling supported by the Council. Paragraph 2: Residents will be informed on their collection day when wrong items are placed within a bin or bag through the use of tags placed on bin handles, and/or stickers. Contaminated recycling cannot be collected due to the potential impact on the entire vehicle load.	Paragraph 1: Members supported education and engagement led approach. Paragraph 2: Members strongly disagreed with policy that contaminated recycling would not be collected. Request that crews remove visible contamination where practicable and empty the bin.	Paragraph 1: No change Paragraph 2: Residents will be informed on their collection day when wrong items are placed within a bin or bag through the use of tags placed on bin handles, and/or stickers. Contaminated recycling cannot be collected due to the potential impact on the entire vehicle load. Every effort will be made to remove contamination. Note: Operational procedures will include expectation for crews to remove visible contamination where practicable, return the contamination to the bin and tag the bin to inform the resident. Tags will include common contamination types, allow crews to write additional details, and include council contact details. The Portfolio Holder will have	The extent of change and need for support is recognised by PDP. Team will be supplemented by and engagement team to work with our residents. Noted that these policies are what we are working towards. That during implementation, safeguards will be in place to support residents with the change, particularly with recycling. Clear communication channels will be available and widely publicised.

		oversight of these operational procedures.	
Paragraph 3: Bins must not be stored permanently on the highway and must be taken back into the property as soon as possible after collection. It is an offence under Section 137 of the Highways Act 1980 if a person without lawful authority, in any way wilfully obstructs the free passage along a highway. Bins which are left on the highway, or considered permanently stored or where reports are made, will be removed without notice. A householder requesting return of the bin will be charged a delivery charge.	Paragraph 3: Bins must not be stored permanently on the highway and must be taken back into the property as soon as possible after collection. It is an offence under Section 137 of the Highways Act 1980 if a person without lawful authority, in any way wilfully obstructs the free passage along a highway, including the footpath. Bins which are left on the highway, or the footpath, or considered permanently stored, will be removed without notice. A householder requesting return of the bin will be charged a delivery charge	Paragraph 3: Bins must not be stored permanently on the highway including the footpath and must be taken back into the property as soon as possible after collection. It is an offence under Section 137 of the Highways Act 1980 if a person without lawful authority, in any way wilfully obstructs the free passage along a highway, including the footpath. Bins which are left on the highway, or the footpath, or considered permanently stored, will be removed without notice. A householder requesting return of the bin will be charged a delivery charge	
Paragraph 4: Any residents not complying with the Council's requirements shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale, other proportionate legal action is available to the Council, or it may remove the waste collection service from the resident and require the resident to make alternative arrangements for the collection and disposal	Paragraph 4: No change	Paragraph 4: No change	

3.8 Unadopted roads			
The Environmental Protection Act 1990 allows the Council to specify where receptacles should be placed for collection. This Council's policy is that wheeled bins/ bags will not be collected from unadopted roads (unadopted roads are those roads not maintained by a highway authority as defined by Highways Act 1980). In such cases, bins/bags should be presented at the curtilage for collection, which is the point closest to their property on the nearest adopted road. This policy also applies to long and/or private drives, where bins/bags should be presented at the curtilage of an adopted road. Exceptions may be made to new housing developments, in some situations, by agreement of a legal indemnity between the Council and the landowner.	Concern expressed regarding current arrangements in specific areas already agreed with the service.	The Environmental Protection Act 1990 allows the Council to specify where receptacles should be placed for collection. This Council's policy is that wheeled bins/ bags will generally not be collected from unadopted roads (unadopted roads are those roads not maintained by a highway authority as defined by Highways Act 1980). In such cases, bins/bags should be presented at the curtilage for collection, which is the point closest to their property on the nearest adopted road. This policy also applies to long and/or private drives, where bins/bags should be presented at the curtilage of an adopted road. Exceptions may be made to new housing developments, in some situations, by agreement of a legal indemnity between the Council and the landowner, and through the existing private drives policy.	
3.9 Bin colours and waste types			
• Black-lidded bin: General non-recyclable household waste. • Blue-lidded bin: Mixed dry recycling (e.g. plastics, cans, glass). • Purple-lidded bin: Paper and card.	Members requested that the body/base bin colour of 'anthracite grey' be included within the policy narrative.	All bins have a body of anthracite grey with different coloured lids as follows: • Black-lidded bin: General non-recyclable household waste.	A small silver caddy will also be provided for residents to keep inside their property to support the separate collection of food waste.

• Brown-lidded bin: Garden waste (optional paid service). • Orange lidded caddy: Food waste		• Blue-lidded bin: Mixed dry recycling (e.g. plastics, cans, glass). • Purple-lidded bin: Paper and card. • Orange lidded caddy: Food waste • A brown bin is provided for Garden waste (optional subscription service).	
3.10 Frequency of collection			
Table showing bin rotation across 4 weeks, for each commodity, including food waste.	Noted where property has been assessed as suitable for a bag for all collections, paper and card will be collected with the mixed dry recycling only due to the need for further segregation of the recycling. Members requested a similar additional table to be included within the policy showing frequencies of collections for fully exempt/bag collections.	Additional table to be included. Specific messaging to be provided to those residents with alternative arrangements.	
3.11 Bin presentation			
• Bins may be presented after 6:30pm the night before the collection day and must be ready for collection at the agreed location by 5:30am on collection day. • The Council will not return to collect any bins missed due to not being presented in time for the collection.	• Bins may be presented after 6:30pm the night before the collection day and must be ready for collection at the agreed location by 5:30am on collection day. • The Council will not return to collect any bins missed due to not being presented in time for the collection.	• Bins may be presented after 6:30pm the night before the collection day and must be ready for collection at the agreed location by 5:30am on collection day. • The Council will not return to collect any bins missed due to not being presented in time for the collection.	

• Bins should be presented at the curtilage of each property • Presentation points will be used as agreed with council officers where bins cannot be stored at the curtilage.	• Bins should be presented at the curtilage of each property to the nearest adopted highway REMOVE • Presentation points will be used as agreed with council officers where bins cannot be stored at the curtilage.	• Bins should be presented at the curtilage of each property • Presentation points will be used as agreed with council officers where bins cannot be stored at the curtilage.	
3.12 Missed collections			
• If a householder has not had their bin collected but adjacent neighbours have, and no tag has been added to the bin to inform them that the bin was contaminated, then they should report the missed bin after 2 pm on the day of collection and within 24 hours following the day of collection, as crews will be operating within the area and will be able to return for collection. • Where authorised, re-collection will be attempted within 5 working days.	Members requested a clear commitment and attempted should be removed. • Where authorised, re-collection will be attempted within 5 working days. REMOVE ATTEMPTED	• If a householder has not had their bin collected but adjacent neighbours have, and no tag has been added to the bin to inform them that the bin was contaminated, then they should report the missed bin after 2 pm on the day of collection and within 24 hours following the day of collection, as crews will be operating within the area and will be able to return for collection. • Where authorised, re-collection will be within 5 working days.	
3.13 Assisted collections			
Assisted collections will be available to residents unable to present their waste due to ill health, disability, or infirmity and who do not have assistance from household members. Applications for an assisted collection will be assessed by an authorised officer	Assisted collections will be available to residents unable to present their waste due to ill health, disability, or infirmity and who do not have assistance from household members. This could be a temporary or permanent arrangement.	Assisted collections will be available to residents unable to present their waste due to ill health, disability, or infirmity and who do not have assistance from household members. This could be a temporary or permanent arrangement.	

and will be subject to periodic review. Waste and recycling will be collected from and returned to an agreed location.	Applications for an assisted collection will be assessed by an authorised officer and will be subject to periodic review. Waste and recycling will be collected from and returned to an agreed location.	Applications for an assisted collection will be assessed by an authorised officer and will be subject to regular review. Waste and recycling will be collected from and returned to an agreed location.	
3.14 Additional capacity needs			
Households may request additional capacity if: • There are 6 or more residents. • There are 3 or more children in nappies. • There is a need to dispose of additional waste due to health needs. A waste audit will be conducted before approval. Any additional bins provided will be reviewed periodically.	No change	No change	
3.15 Charging for bins/services			
See separate tables below	See separate tables below, with PDP comments included.		Controlled Waste Regulations 2012 determine which services the Council should charge for

3.16 Commercial waste			
The Controlled Waste (England and Wales) Regulations 2012 require a charge to be levied on the producer of the commercial waste for both collection and disposal of the waste. Where residential properties are used for business purposes, businesses need to ensure they follow their duty of care and obtain appropriate waste documentation from a waste carrier.	No change	No change	
3.17 Collection of bulky waste			
A service to collect Bulky Waste from households will be provided. Bulky wastes are items over 25kgs, such as furniture, washing machines and fridges. A full list of bulky waste items is set out on the list supplied by SHDC Waste services, at Request a bulky/electrical waste collection- South Holland District Council. Bulky waste not collected includes any building materials, oil, car parts, asbestos, batteries, fixtures and fittings etc. Full details will be published on the Council's website. The Controlled Waste (England and Wales) Regulations 2012 require a charge to be levied for this service	No change	No change	

3.15 Original policy:

Ref	Chargeable Item / service	Charging	PDP Notes
a	Replacement Bins (Black, Blue, Purple, Orange, Brown)	Charges applied where bin has been damaged, lost or stolen – unless damage / loss caused by council crews	Charging for replacement bins only where damage is proven, and bin not defective.
b	Additional Bin (where authorised)	Charges applied for bin delivery	Charging for providing and emptying additional bin capacity to be offered.
c	Garden waste (Brown bin)	Charges applied for garden waste service, the (brown) bin and bin delivery	
d	Supply of bins to new homes	Occupiers of new homes will be charged for initial bin provision and delivery	Charging occupiers of new homes for initial bin provision to be removed. Note that removal of charges for new homes will give a pressure of circa £70,000pa
e	Bins at Places of worship, village halls & community centres	Authorised locations will be provided with one set of bins, additional waste charged at a commercial rate.	Charging a commercial rate for collections from village halls and community centres should be considered due to the commercial use.
f	Removal of Bulky Waste	A bulky waste collection service will be provided. This service is chargeable	

3.15 Proposed policy:

Ref	Chargeable Item / service	Charging	PDP Notes
a	Replacement Bins (Black, Blue, Purple, Orange, Brown)	Charges applied where bin has been proven to be damaged, lost or stolen – unless damage / loss caused by council crews or bin is defective	
b	Additional Bin (where authorised)	Charges applied for bin delivery	
b2	Additional Bin Hire (where authorised re policy 3.5)	Charges applied for bin hire and collection	Example being BBC Bin Hire initiative

c	Garden waste (Brown bin)	Charges applied for garden waste service, the (brown) bin and bin delivery	
e	Bins at Places of worship, village halls & community centres	Authorised locations will be provided with one set of bins, if requested and charged at a commercial rate.	Including a charge for commercial use of village halls and community centres would provide an income of £26,000 pa
f	Removal of Bulky Waste	A bulky waste collection service will be provided. This service is chargeable	