

**SPALDING TOWN FORUM
ACTION LOG**

Action No. & Meeting Date	Assigned To	Action Description	Update due by	Status Completed √ In Progress * Not started x
A. 27	The Chief Finance Officer	<p>The Chairman enquired if the increased amounts for all the Council Tax band properties could be provided.</p> <p>Minuted meeting response The Chief Finance Officer responded that a detailed breakdown would be provided to the members. The Chief Finance Officer said that the slides would be circulated to the members to allow further opportunity for review.</p> <p>UPDATE: Presentation slides had been circulated to all Spalding Ward members.</p>	<p>Future STF Meeting</p> <p>The PowerPoint presentation slides had been shared with the members of the STF</p>	<p style="text-align: center;">*</p>

A. 28	The Chief Finance Officer	<p>Members queried why the budget for Christmas decorations had increased from £10,000 in the current year to £25,000 in the next financial year.</p> <p>Minuted meeting response The Chief Finance Officer responded that the increase was believed to relate primarily to electricity costs but confirmed that clarification would be sought, and a further explanation provided.</p> <p>UPDATE: Installation, removal and storage of the Christmas lights incur costs in this region annually, the budget was not increased following the purchase of the new lights in 2024/25 to reflect this. This has resulted in a budget pressure. The Community Leadership Team has therefore submitted a request to increase the budget to reflect the actual costs and to ensure electricity charges can also be covered. A procurement exercise is currently underway to secure best value for these services.</p>	Future STF Meeting 2026	*
A . 29	The Chief Finance Officer	<p>A question was raised regarding the “Spalding Special Contributions”, which showed an increase from £49,000 to £78,00, members asked what activity or expenditure this related to.</p> <p>Minuted meeting response;</p> <p>The Chief Finance Officer advised that the increase incorporated costs for the Ayscoughfee site attendant, increased CCTV charges, and</p>	Future STF Meeting 2026	*

		<p>demand pressures at Ayscoughfee. These increases had been partly offset by reductions within the ad hoc events budget.</p> <p>The Chief Finance Officer agreed to provide a further breakdown of the site attendant requirement.</p> <p>UPDATE: Current costs at Ayscoughfee Hall Museum are significant in terms of security and toilet cleaning (in the region of £22,000)– introducing a site attendant will help to reduce these costs while also providing capacity to explore additional income – generating opportunities, which will bring income in to the venue .</p>		
A. 30	The Chairman of the Spalding Town Forum	<p>Could the Spalding Town Board or Spalding Special Expenses funding be used for certain parks.</p> <p>Members noted that some play parks fell within the eligible geography for Town Board investment</p> <p>Minuted meeting response. The Chairman undertook to raise the matter with the Town Board to see whether play park improvements might align with its capital priorities.</p> <p>Awaiting update</p>	Update to be provide at the meeting of the STF April 2026	*

A. 31	Democratic Services	<p>To provide a letter of support for a brown tourist information sign to direct visitors to the St Mary's and St Nicolas Parish Church</p> <p>Minuted meeting response; The Chairman confirmed that a letter of support could be provided, subject to confirmation of the proper process.</p> <p>UPDATE: A letter has been drafted by Democratic Services and is waiting for the Chairman to sign it before it can be forwarded to the Parish Church.</p>		*
A. 32	Democratic Services	<p>A Member asked whether the Communities Team could share information on upcoming town events for the year, as residents were requesting details and wished to plan ahead.</p> <p>Minuted meeting response The Chairman agreed to ask the Communities Team to issue any available information or update the Members directly.</p> <p>UPDATE: Members had received an email listing all the community events for the upcoming year.</p>	The Events Manager will share details of upcoming events	*