

APPENDIX 2

PERFORMANCE MONITORING PANEL – WORK PROGRAMME 2014/2015

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Effectiveness of CCTV Task Group	<p>Purpose of Review – To establish the current situation with regard to CCTV and make recommendations to Cabinet on the way forward.</p> <p>Terms of Reference – To examine the effectiveness of the SHDC CCTV service and prospects for future provision.</p> <p>Panel received update on 8 April 2014 from the Portfolio Holder for Localism and Big Society on the position regarding CCTV. Performance information will be available on the new system in the future, once it becomes operational. The Task Group will remain in operation to scrutinise performance and will start to do this once the information becomes available.</p>	6 November 2012	21 November 2012	B Alcock M Howard R M Rudkin D J Wilkinson (Chairman)	Interim report to PMP 29 January 2013
Leisure Task Group Joint Task Group incorporating members from	<ul style="list-style-type: none"> What did South Holland as a District really want? What form would this take i.e. local government provision, joint provision with private enterprise or sole private enterprise provision? 	30 May 2012	21 January 2014	G R Aley (Chairman) D Ashby A Casson G K Dark	Interim report presented to joint PMP/PDP – 19 August

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<p>the Performance Monitoring and Policy Development Panels.</p>	<ul style="list-style-type: none"> • What work was being undertaken by other areas of the Council? • What contracts were currently in place? • Who was writing the contracts that were currently in place with providers? Could a legal perspective be sought on the quality of the contract? • What were the actual costs of the facilities? • Why did people not use the facilities? • What were the satisfaction levels of current users? • What local groups used the facilities? • What did employers within the area want? • What facilities were available in Breckland and East Lindsey? • Were there any funding streams available to help with Leisure provision costs? <p>Agreed at PMP 25 November 2014 – A date for completion of the Business Plan looking at Leisure Services provision, being drawn together by the Community Development and Health Manager, be confirmed by the Assistant Director Community, and that a joint meeting of the Performance Monitoring</p>			<p>R Perkins S Wilkinson S Slade E Sneath</p> <p>Lead Officer: Phil Adams</p>	<p>2014 To Cabinet 7 October 2014 Tracking of recommendations to PMP 25 November 2014 Update on Leisure options to PMP 3 March 2015 (PDP members to attend PMP meeting)</p>

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	Panel and Policy Development Panel, for consideration of the document, be arranged.				
To review the development of sporting activities across the district (in light of the possibility of new leisure provision in the future).	June/September 2014??? – Leisure Task Group to report to PMP. If this item falls within the remit of the Task Group, remove this from the Work Programme.	31 May 2011			
Sir Halley Stewart Field Task Group Joint Task Group incorporating members from the Performance Monitoring and Policy Development Panels.	Outline Purpose of Review... To look into whether it was possible for the Council to extend the use of the Sir Halley Stewart Playing Field to wider public access, within the scope of the deeds. based on the following Terms of Reference: <ul style="list-style-type: none"> • To establish the situation with regard to finances in relation to the Sir Halley Stewart Playing Field; • To establish what activities could be undertaken at the Sir Halley Stewart Playing Field, and what they would cost; • To establish how the community could be included in a wider usage of the Sir 	11 December 2013	12 February 2014	G R Aley P E Coupland G K Dark (Chairman) A Harrison R Perkins E Sneath	To Council 21 January 2015 Tracking of recommendations to PMP 3 March 2015.

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	<p>Halley Stewart Playing Field</p> <ul style="list-style-type: none"> To consider the promotion of the booking and accessibility of the Sir Halley Stewart Playing Field in order to ensure that the Public Benefit test was met 				
Scrutiny of the Authority's Emergency Plan	<p>To scrutinise the robustness of the Emergency Plan.</p> <p>To be considered when there is more capacity in the Work Programme to undertake a new Task Group – agreed at PMP 25 November 2014 that Task Group be set up upon completion of the Sir Halley Stewart Playing Field Task Group.</p>	8 April 2014			
Corporate Communications Strategy	<p>On 31 May 2012, the Panel had expressed its interest in undertaking a piece of work on Communications, in particular communication and consultation by the County Council with the District and Parish Councils and communication by the District Council with Members. The Joint Communications Team Leader attended a meeting on 10 July 2012. The Assistant Director-Democratic Services provided a briefing on 15 October 2013, advised that there was a timeline for the Communications</p>	31 May 2012			

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	service review, a report would be available within the next few months, and a strategy would follow.				
The effectiveness of management companies set up to undertake maintenance on residential estates throughout the district past, present and for the future.	Scope to be confirmed.	25 November 2014	To be confirmed	To be confirmed	To be confirmed
The efficiency and effectiveness of the service given to the authority by Lincolnshire Legal Services.	Scope to be confirmed.	25 November 2014	To be confirmed	To be confirmed	To be confirmed
The value for money and effectiveness of minor procurement through the authority.	Scope to be confirmed.	25 November 2014	To be confirmed	To be confirmed	To be confirmed.